

**AGENDA REGULAR MEETING  
BOARD OF TRUSTEES OF THE  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 13<sup>th</sup> day of June, 2016 at 7:30 P.M. at 7447 W. Lawrence Ave., Harwood Heights, Illinois.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba;\_\_\_\_, Trustee Martell;\_\_\_\_,  
                                  Trustee Jarosz;\_\_\_\_, Trustee Strempek;\_\_\_\_,  
                                  Trustee Lymperopulos;\_\_\_\_, Trustee Romano;\_\_\_\_,  
                                  Trustee Kolaski;\_\_\_\_, Chief Stenson;\_\_\_\_\_.

**PLEDGE**

**Opening of Roof Bids**

Motion to suspend the rules to facilitate:  
COMMUNICATION WITH THE AUDIENCE (Public Forum)

Motion to approve payment of all current disbursements in the amount of \$417,536.28.

Motion to approve the minutes of the Regular meeting held on May 9<sup>th</sup>, 2016.

Motion to approve the minutes of the Special meeting held on May 25<sup>th</sup>, 2016.

Motion to approve the minutes of the Closed Session meeting held on May 25<sup>th</sup>, 2016.

**TREASURER'S REPORT:**

Motion to approve the Treasurer's report as presented from the Financial Statement for May 2016.

**Chief's Report:**

Motion to accept the Chief's Report for May 2016 as presented.

**President's Report:**

**Committee Reports:**

Finance Committee-

Building and Equipment Committee-

Information Technology Committee-

Policy Committee-  
Strategic Planning Committee-  
Human Capital Committee-  
Community Relations Committee-  
Pension Fund-

**Old Business:**

**New Business:**

Motion to accept the lowest responsible bid for the roof replacement project per the recommendation of STI from \_\_\_\_\_ at a cost of \$ \_\_\_\_\_.

Motion to adopt and approve Ordinance #16-1, the Norwood Park Fire Protection District Tentative Budget and Appropriation for fiscal year 2016-2017.

Motion to approve Resolution #16-1, A Resolution authorizing the execution of a mutual aid agreement with the City of Park Ridge for Emergency Medical Services (EMS) Billing.

Motion to approve Resolution #16-2, A Resolution for payments of Prevailing wages for the Norwood Park Fire Protection District, Cook County, Illinois.

Motion to approve Resolution #16-3, A Resolution relating to the terms of employment for the position of Administrative Assistant to the Chief of the Fire Department.

Motion to pass and approve the amended Norwood Park Fire Protection District Board of Trustees Policy Manual.

Motion to hire candidate Simon Christensen from the eligibility list, per the recommendation of the Norwood Park Fire Board of Commissioners, effective July 1, 2016 contingent upon the passing of all appropriate testing.

Motion to approve Lauterbach and Amen, LLP to provide monthly accounting assistance to the Norwood Park Fire Protection District for year ended June 30, 2017 at a cost of \$1,085 per month, and year-end audit support for fiscal year June 30, 2017 at a cost of \$ 1,085.

Motion to approve Lauterbach & Amen, LLP to provide semi-monthly payroll services, quarterly and annual payroll tax returns including W2's to the Norwood Park Fire Protection District effective July 1, 2016 at a cost of \$220 per month.

Motion to approve the payout of sick time, vacation time and personal days in the amount of \$8,264.61 to Alan Nagrocki who was awarded a non-duty disability, amount to be paid out on the June 16<sup>th</sup>, 2016 payroll.

Motion to approve the installation and materials of the stamped concrete project and foundation of the monument from \_\_\_\_\_ at a cost not to exceed \$17,100.

Motion to approve the transfer of the following:

\$5,000 from Corporate Sick Buyback to Corporate Legal Fees

\$5,000 from Ambulance Sick Buyback to Ambulance Legal Fees

\$9,700 from Corporate Sick Buyback to Corporate Payroll Salaries

\$9,700 from Ambulance Sick Buyback to Ambulance Payroll Salaries

\$7,000 from Corporate Fire Truck Operating to Corporate Payroll Salaries

\$7,000 from Ambulance Fire Truck Operating to Ambulance Payroll Salaries

\$3,000 from Corporate New Equipment Purchase to Corporate Payroll Salaries

\$3,000 from Ambulance New Equipment Purchase to Ambulance Payroll Salaries

\$1,000 from Corporate Contingency to Corporate Payroll Salaries

\$1,000 from Ambulance Contingency to Ambulance Payroll Salaries

Motion to go into Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee (5 ILCS 120/2(c)(1) and Litigation (5 ILCS 120/2(c)(11)).

Motion to adjourn the meeting.