

**NORWOOD PARK FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES- AGENDA  
REGULAR MEETING FOR AUGUST 21, 2017  
7447 W. LAWRENCE AVE.  
HARWOOD HEIGHTS, IL 60706  
7:30 PM**

**CALL TO ORDER** at \_\_\_\_\_

**ROLL CALL**

\_\_\_ Trustee Skyba      \_\_\_ Trustee Martell      \_\_\_ Trustee Romano  
\_\_\_ Trustee Kolaski      \_\_\_ Trustee Lympelopulos      \_\_\_ Trustee Avino  
\_\_\_ Trustee Cichon      \_\_\_ Chief/Administrator Vavra      \_\_\_ Attorney Flaherty

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING (Budget and Appropriations 2017-2018)**

Hearing open to the public

Motion to adjourn the Public Hearing and resume the Regular Meeting.

**PUBLIC COMMENTS/QUESTIONS** 5 ILCS 120/2.06(G)- Limited to 5 minutes and agenda topics.

Motion to suspend the rules to facilitate Communication with the audience.

**MINUTES**

1. Motion to approve July 17, 2017 Board of Trustee Regular Meeting Minutes
2. Motion to approve and Keep Closed July 17, 2017, 1<sup>st</sup> Closed Session Meeting Minutes
3. Motion to approve and Keep Closed July 17, 2017, 2<sup>nd</sup> Closed Session Meeting Minutes

**TREASURER'S REPORT**

Trustee Romano

1. Approve July Accounts Payable Expenditures- \$407,500.44.
2. Approve Treasurer's report as presented from the Financial Statement for July 2017.

**CHIEF'S REPORT**

Chief/Administrator Vavra

**PRESIDENT'S REPORT**

Trustee Martell

**COMMITTEE REPORTS**

Finance & Information Technology Committee

*Trustee Romano*

Building and Equipment Committee

*Trustee Lympelopulos*

Policy Committee

*Trustee Kolaski*

Strategic Planning Committee

*Trustee Martell*

Human Capital Committee

*Trustee Skyba*

**OLD BUSINESS**

*Review, discuss, and/or take action on matters relative on the following:*

1. Motion to accept the lowest responsible bid of the Public Safety Emergency Dispatch Services Proposals with Municipal Consolidated Dispatch for three years.  
No buy in fee  
1<sup>st</sup> year- \$91,800 annually  
2<sup>nd</sup> year- \$93,636 annually  
3<sup>rd</sup> year- \$95,509 annually

**NEW BUSINESS**

*Review, discuss, and/or take action on matters relative on the following:*

2. Motion to adopt and approve Ordinance #17-3, the Norwood Park Fire Protection District Budget and Appropriation for fiscal year 2017-2018.
3. Motion to approve Resolution #17-5, A Resolution authorizing the declaration of surplus equipment.
4. Motion to approve Resolution #17-6, A Resolution naming Northlake Fire Protection District as a Brother Fire District.
5. Motion to approve dental insurance with Guardian from September 1, 2017 through December 1, 2018.
6. Motion to keep closed the Closed Session Minutes from June 9, 2005 through June 12, 2017.
7. Motion to ratify the purchase of (2) two, 65" Samsung 4K LED Smart TVs at a total cost of \$1,498 from Fry's Electronics for the training room.
8. Motion to approve Tim Sharpe to complete the Pension Actuary and GASB 67/68 for three years (2016-2018) at an annual cost of \$2,500. The Pension fund will reimburse the District for 50% of the cost.
9. **CLOSED SESSION**- if necessary. Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); and/or section (2)(c)(11) of the Act (pending, probable or imminent litigation), 5 ILCS 120/2(c)(3) Selection of a person to fill a public office and approval or review for public disclosure (ILCS 120/2(c)(21)).

TIME IN \_\_\_\_\_ TIME RETURN \_\_\_\_\_

**ROLL CALL**

\_\_\_ Trustee Skyba      \_\_\_ Trustee Martell      \_\_\_ Trustee Romano  
\_\_\_ Trustee Kolaski    \_\_\_ Trustee Lympelopulos    \_\_\_ Trustee Avino  
\_\_\_ Trustee Cichon    \_\_\_ Chief/Administrator Vavra

10. Motion to approve Deputy Chief Daniel Johnson’s letter of retirement dated July 24, 2017 effective August 31, 2017 and to release him from the terms of his employment agreement.
11. Motion to approve the payout of sick time, vacation time and personal days to retiring Deputy Chief Daniel Johnson; \$18,014.56 paid out on September 1, 2017 payroll and \$24,458.64 banked for medical insurance premiums per the contract.
 

Total Vacation/Personal time	\$17,496.56
Total Sick Time	\$24,458.64
Differential	\$ 1,136.72
Total Payout for all days	\$43,091.92
12. Motion to approve the resignation letter dated August 17, 2017 of Firefighter Paul Kossifologos effective August 31, 2017
13. Motion to approve the payout of sick time, vacation time and personal days to Paul Kossifologos; \$31,878.00 paid out on September 1, 2017 payroll.
 

Total Vacation/Personal time	\$14,735.52
Total Sick Time	<u>\$17,142.48</u>
Total Payout for all days	\$31,878.00

**OLD BUSINESS**

*Review, discuss, and/or take action on matters relative to the following:*

14. Pass and approve Resolution #17-7, A Resolution relating to the terms of employment for the position of Administrative Assistant to the Chief of the Fire Department.
15. Motion on the approval of possible settlement of lawsuit.

**ADJOURNMENT**

Motion to adjourn.

The next regular scheduled meeting is for September 11, 2017 at 7447 W. Lawrence Ave., Harwood Heights, IL at 7:30 PM