

**NORWOOD PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES- AGENDA
REGULAR MEETING FOR DECEMBER 11, 2017
7447 W. LAWRENCE AVE.
HARWOOD HEIGHTS, IL 60706
7:30 PM**

CALL TO ORDER at _____

ROLL CALL

___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon
___Chief/Administrator Vavra

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS/QUESTIONS 5 ILCS 120/2.06(G)- Limited to 5 minutes and agenda topics.
Motion to suspend the rules to facilitate Communication with the audience.

Motion_____, 2nd _____. (Voice Vote) Ayes: __, Nay: __. MOTION: CARRIED DENIED

MINUTES

1. Motion to approve November 20, 2017 Board of Trustee Regularly Scheduled Meeting Minutes

Motion_____, 2nd _____. MOTION: CARRIED DENIED

___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

2. Motion to approve November 27, 2017 Board of Trustee Special Meeting Minutes

Motion_____, 2nd _____. MOTION: CARRIED DENIED

___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

3. Motion to approve and Keep Closed November 20, 2017 Closed Session Meeting Minutes

Motion_____, 2nd _____. MOTION: CARRIED DENIED

___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

4. Motion to approve and Keep Closed November 27, 2017 Closed Session Meeting Minutes

Motion_____, 2nd _____. MOTION: CARRIED DENIED

___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

TREASURER’S REPORT

Trustee Romano

- 1. Approve October’s Accounts Payable Expenditures- \$428,291.21.

Motion____, 2nd____. MOTION: CARRIED DENIED

___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

- 2. Approve Treasurer’s report as presented from the Financial Statement for November 2017.

Motion____, 2nd____. MOTION: CARRIED DENIED

___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

CHIEF’S REPORT

Chief/Administrator Vavra

Motion____, 2nd _____. (Voice Vote) Ayes:___, Nay:____. MOTION: CARRIED DENIED

PRESIDENT’S REPORT

Trustee Martell

COMMITTEE REPORTS

Finance & Information Technology Committee *Trustee Romano*
Building and Equipment Committee
Policy Committee *Trustee Kolaski*
Strategic Planning Committee *Trustee Martell*
Human Capital Committee *Trustee Skyba*
Community Relations Committee *Trustee Avino*
Fire Commissioner & Pension Board Governance & Oversight *Trustee Cichon*

OLD BUSINESS

Review, discuss, and/or take action on matters relative on the following:

- 1. Motion to reject all previous bids for remounting of ambulance modules.

Motion____, 2nd____. MOTION: CARRIED DENIED

___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

NEW BUSINESS

Review, discuss, and/or take action on matters relative on the following:

1. Motion to accept the audit for the 2017 fiscal year as presented by Knutte & Associates.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

2. Motion to pass and approve Ordinance #17-4, the Norwood Park Fire Protection District 2017 Tax Levy.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

3. Motion to pass and approve Ordinance #17-5, an Ordinance giving Cook County Clerk direction related to the 2017 Tax Levy.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

4. Motion to approve the payout of elective sick time buyback to Randy Davis:
144 hours \$4,500.48.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

5. Motion to approve the Liability insurance renewal with Corkill insurance, effective January 1, 2018 through January 1, 2019. The renewal policy at an annual cost of \$35,624.00.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

6. Motion to approve the renewal for Workers Compensation through Illinois Public Risk Fund, effective January 1, 2018 through January 1, 2019, at an estimated cost of \$177,489.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

7. Motion to release request for sealed bids for remount of ambulance module on 2018 Chassis per specification and returned by December 29, 2017 for opening at January 9, 2018 meeting.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

8. Motion to release request for sealed proposal for interior/exterior surveillance camera system and recorder per project specifications and returned by December 29, 2017 for opening at January 9, 2018 meeting.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

9. Motion to release request for sealed proposal for VOIP telephone system per project specifications and returned by December 29, 2017 for opening at January 9, 2018 meeting.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

10. Motion to release request for sealed proposal for information technologies services per project specifications and returned by December 29, 2017 for opening at January 9, 2018 meeting.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

11. Motion to approve one time payout of unused vacation time to Chief Vavra of 61 hours-\$3,783.22 for calendar year 2017.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

12. Motion to ratify the cost of the preventative maintenance to Engine 101 for \$14,360.96 by Global Emergency Products.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

13. Motion to approve the payment of \$3,550.00 to IFCA Educational and Research Foundation for Leigh Unger's Chief Fire Officer 2017 program.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

1. **CLOSED SESSION**- if necessary. Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); and/or section (2)(c)(11) of the Act (pending, probable or imminent litigation), 5 ILCS 120/2(c)(3) Selection of a person to fill a public office.

Motion____, 2nd____. MOTION: CARRIED DENIED
___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon

TIME IN_____ TIME RETURN_____

ROLL CALL

___Trustee Skyba ___Trustee Martell ___Trustee Romano
___Trustee Kolaski ___Trustee Avino ___Trustee Cichon
___Chief/Administrator Vavra

ADJOURNMENT

Motion to adjourn.

Motion____, 2nd____. (Voice Vote) Ayes:___, Nay:___ MOTION: CARRIED DENIED

ADJOURNED AT_____

The next regularly scheduled meeting is for January 9, 2017 at 7447 W. Lawrence Ave., Harwood Heights, IL at 7:30 PM