

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8<sup>th</sup> day of April, 2008 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Hadfield; yes, Trustee Sulimowski; yes,  
  
                                  Trustee Gelsomino; yes, Trustee Szczurek; yes  
  
                                  Trustee Chmura; yes, Deputy Chief Kovalcik; yes.

The pledge was said at the start of the meeting.

Motion by Trustee Martell and seconded by Trustee Skyba to approve the agenda for April 8<sup>th</sup>, 2008 meeting.

AYES: 7   NAY: 0

MOTION CARRIED

**COMMUNICATION WITH AUDIENCE (Public Participation)**

A motion was made by Trustee Skyba and seconded by Trustee Martell to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7   NAY: 0

MOTION CARRIED

Mark Blondell explained the bids for the kitchen remodel and the 3 quotes for cabinets, counter tops and appliances. An updated spreadsheet was given with additional information.  
Discussion.

A motion was made by Trustee Gelsomino and seconded by Trustee Skyba to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0 MOTION CARRIED

A motion was made by Trustee Szczurek and seconded by Trustee Chmura to approve the minutes of the Regular meeting held on March 11<sup>th</sup>, 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; abstain, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 6 NAY: 0 ABSTAIN: 1 MOTION CARRIED

### **TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
March 31, 2008

#### Assets

Checking and money market accounts (interest rate):	
Plaza Bank checking (0.245%)	\$ 1,361
Plaza Bank money market (4.827%)	972,578
Plaza Bank	<u>573</u>
Total checking and money market accounts	974,512

Certificates of deposit (interest rate and maturity):	
Parkway Bank and Trust (4.15% 09/10/08)	472,628
Plaza Bank (4.66% 01/17/09)	110,732
Plaza Bank (3.50% 03/18/09)	1,000,000
Plaza Bank (5.25% 06/23/08)	1,423,669
Midwest Bank (5.35% 05/10/08)	422,059
Parkway Bank and Trust (5.00% 08/07/08)	<u>316,449</u>
Total certificates of deposit	<u>3,745,537</u>
Total checking, money market and certificates of deposit	<u>\$4,720,049</u>

Trustee Martell explained the moving of some funds into CD'

Motion by Trustee Chmura, seconded by Trustee Skyba to approve the Treasurer's report as presented from the Financial Statement for March 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

### **Chiefs Report:**

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Resolution is on the agenda for the sale of surplus equipment, from the advice of the attorney.

Deputy Chief Kovalcik discussed the sick day buyback of Dennis Stefanowicz and Raymond McGovern, Trustee Chmura stated that it needs to go into committee. Trustee Chmura asked that our accountant be contacted.

Deputy Chief Kovalcik discussed the pension contribution of the Firefighters, and the Medicare tax that is being corrected.

Next month Commissioner Gaynor's term expires. Discussion.

Everyone received a payroll online packet that explains the process, in the future we plan to go to a paperless system. Discussion.

Trustee Martell asked if they received anymore property tax money. Discussion.

CD is coming due from Midwest Bank in May.

Deputy Chief Kovalcik explained the tax objections that were sent from Mark Chester. Interrogatories are due by Friday. Discussion. The Board will wait for additional feedback from Attorney Chester.

Discussion on the web site that will be going live this month. Muni Web will host the site and Trustee Martell suggested they also host the e-mail.

Received a grant from VFIS for \$9,600.00. VFIS has approved the expenditure toward workout equipment and Quad meters, we will need to amend today's agenda to accommodate the purchase.

Trustee Sulimowski requested a copy of last month's bills from Nextel, AT&T, Verizon, Comcast, TTI and USA Mobility. We will be looking at other companies for consolidation of these services.

A motion was made by Trustee Hadfield and seconded by Trustee Sulimowski to accept the Chiefs report as presented for March 2008.

AYES: 7 NAY: 0

MOTION CARRIED

### **Presidents Report:**

Trustee Sulimowski thanked Deputy Chief Kovalcik for the update on the web site, he also asked for volunteers to present the wreath at the Norridge Memorial Day Ceremony.

### **Correspondence:**

Card received from Stella Bauer thanking the paramedic for taking good care of her.

Letter received from West Suburban Access News Association Executive Director Joel Sheffel thanking the paramedics for the treatment received on an ambulance call.

Received a letter of approval for the Safety Grant Award from Illinois Public Risk Fund for \$9,600.00, along with a certificate.

### **Committee Reports:**

Finance Committee- Chairman Trustee Chmura stated he has nothing to report.

Building and Equipment Committee- Chairman Trustee Hadfield stated it was already covered.

Technology and PR Media Committee- Chairman Trustee Sulimowski stated it was already covered.

Policy Committee- Chairman Trustee Gelsomino stated it was already covered.

Pension Fund- Trustee Martell stated there is a Pension Board meeting on April 21<sup>st</sup> at 8:00am. Discussion on the election of new officers.

### **Old Business:**

None.

### **New Business:**

Motion by Trustee Gelsomino and seconded by Trustee Hadfield to approve the remodeling of the kitchen at the Norwood Park Fire Department at a cost not to exceed \$37,000.00.

Discussion on warranty options and granite versus corian.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Chmura to table the payout to Dennis H. Stefanowicz in the amount of \$6,879.55 and Raymond McGovern in the amount of \$20,522.33 for the purpose of cashing in their sick day bank that was used for medical insurance payments after they retired.

Trustee Chmura would like our Accountant Paul Smit contacted to instruct us on the issuing of a 1099.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Opened 37 bids for the John Deere 125 Skid Steer. Winning bid was \$3,501.99 by William A. Lawson.

Motion by Trustee Martell and seconded by Trustee Hadfield to approve Resolution #08-1, A Resolution authorizing the sale of surplus equipment.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Gelsomino to amend the agenda.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Martell to purchase athletic equipment at a cost of \$8,735.16 from Direct Fitness.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Martell to purchase from Air One (2) 4-Gas Meters at a cost of \$1,298.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Chmura to go into Executive Session to discuss personnel and approve the Executive minutes from March 11<sup>th</sup>, 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Executive Session at 8:03 P.M.

Returned from Executive Session at 8:34 P.M. All present. The Board approved the Executive minutes from March 11<sup>th</sup>, 2008. No other votes taken.

Trustee Sulimowski presented badge to Trustee Chmura.

Motion was made by Trustee Gelsomino and seconded by Trustee Szczurek to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:35 P.M.

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Paul Szczurek  
Secretary

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Dominic Sulimowski  
President