

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 9th day of June, 2009 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Gelsomino; yes, Trustee Hadfield; yes,

 Trustee Sulimowski; yes, Trustee Chmura; yes,

 Trustee Jarosz; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

Motion by Trustee Martell and seconded by Trustee Skyba to approve the agenda as presented for June 9th, 2009 meeting.

AYES: 7 NAY: 0

MOTION CARRIED

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Sulimowski to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Martell and seconded by Trustee Skyba to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

A motion was made by Trustee Sulimowski and seconded by Trustee Hadfield to approve the minutes of the Regular meeting held on May 12th, 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
May , 2009

Assets

Checking and money market accounts (interest rate):	
Plaza Bank checking (0.245%)	\$ 690
Plaza Bank money market (0.494%)	1,063,776
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.494%)	172,410
Suburban Bank & Trust	<u>31,039</u>
Total checking and money market accounts	1,268,488

Certificates of deposit (interest rate and maturity):	
Parkway Bank and Trust (4.34% 05/10/10)	482,420
Plaza Bank (3.07% 01/17/10)	116,879
Plaza Bank (2.23% 03/18/10)	399,834
Plaza Bank (3.50% 06/23/09)	1,479,794
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (4.35% 04/07/10)	<u>325,683</u>
Total certificates of deposit	<u>3,249,298</u>
Total checking, money market and certificates of deposit	<u>\$4,517,786</u>

Trustee Martell stated the breakable CD is coming due on June 20th, the rates currently at Plaza is 2.25%. Discussion.

Motion by Trustee Skyba, seconded by Trustee Gelsomino to approve the Treasurer's report as presented from the Financial Statement for May 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

We received 12 applications for the internship, we interviewed 3 candidates and we recommend Daniel Raz. I would like him to start on Friday or Monday, we are waiting for Rich Busser to come in and fix the computers so they are linked.

After researching low pressure nozzles. There were 2 vendors in the area that we received quotes from. The low bid was from Air One who quoted \$9,770.00 from which \$9,500.00 will come from the IPRF grant. The Equipment Committee reviewed this information.

Lighting on the external west wall needs to be repaired; there are 5 lighting fixtures which will cost \$1,500.00 to replace.

The dedication of the Norridge Village Hall in honor of the late Mayor Earl J. Field will be held on Sunday, June 14th. The Fire Department Honor Guard will be participating in the ceremony.

Chief has been invited to a community workshop by Mayor Arlene Jezierny along with other community leaders to discuss issues and general ideas. This first meeting will be held on June 18th at 3:30pm and we will be discussing a community calendar.

Starting June 1st, 2009 Illinois Public Act 95-0958 took effect that allows dependants to remain on the insurance until age 26, they no longer have to be a full time student or live with the employee. At the present time it only affects one employee who will be adding a dependant, but they already have family coverage.

The windows are in need of some maintenance and repair; some are not working properly and are 21 years old. Anderson came out and gave a price for parts, labor and maintenance of \$1,700.00.

Engine 103 is for sale in the apparatus magazine which comes out this Friday, the ad cost approximately \$250.00.

Joey Irsuto is feeling a lot better, his next doctor appointment is June 23rd and he is expected to start work hardening which may take a week or two before he is able to return to work.

Commissioner Strempek reported that the commissioners met and have test dates set up for the upcoming Lieutenants exam. September 26th will be the oral exam and October 24th is the written exam. They contacted IO Solutions who told them it would cost approximately \$5,525.00. IO Solutions will administer the written exam and then assist with the oral exam. They are currently looking to get 3 Fire Chiefs from other towns to be part of the oral exam and pay them \$400.00 for the day. The Chief posts his merit points, then the oral and lastly the written exam per the firefighter's promotional act. We also need to purchase \$500.00 in books.

A motion was made by Trustee Sulimowski and seconded by Trustee Martell to accept the Chiefs report as presented for May 2009.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

Trustee Chmura declared his committee appointments.

Finance Committee

Trustee Chmura- Chair
Trustee Martell
Trustee Jarosz

Building & Equipment Committee

Trustee Hadfield- Chair
Trustee Gelsomino
Trustee Skyba

Policy Committee

Trustee Gelsomino- Chair
Trustee Jarosz
Trustee Skyba

Technologies/PR Media Committee

Trustee Skyba- Chair
Trustee Sulimowski
Trustee Gelsomino

Pension Board

Trustee Martell
Trustee Chmura

Committee Reports:

Finance Committee- Chairman Trustee Chmura wanted to thank the Chief and his staff for putting together the Tentative Budget.

Building and Equipment Committee- Chairman Trustee Hadfield reported on the roof repairs and is recommending Riddiford Roofing to perform the work on the roof. Discussion.

Technology and PR Media Committee- Chairman Trustee Skyba wanted to thank Trustee Chmura for appointing him as Chairman of this committee and he will meet with Trustee Sulimowski to get a report on what has been done.

Policy Committee- Chairman Trustee Gelsomino stated there is nothing at this time.

Pension Fund- Trustee Martell stated there is a meeting in July.

Old Business:

None.

New Business:

Swearing in of Commissioner Mark Lympelopulos.

Motion by Trustee Martell, and seconded by Trustee Skyba to adopt and approve Ordinance #09-2, the Norwood Park Fire Protection District Tentative Budget and Appropriation for fiscal year 2009-2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Hadfield and seconded by Trustee Sulimowski to adopt and approve Resolution #09-3, a Resolution for payment of the Prevailing Wage.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Chief explained that there was a need to move from one line item to another due to a shortage in the Trustee salaries and dues and Subscriptions.

Motion by Trustee Sulimowski and seconded by Trustee Skyba to transfer \$6,000.00 from Corporate Building Additions and Improvements and move to the following accounts: \$3,000.00 to Corporate Association Dues and Subscription and \$3,000.00 to Corporate Trustee Salaries.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Jarosz to transfer \$6,000.00 from Ambulance Building Additions and Improvements and move to the following accounts: \$3,000.00 to Ambulance Association Dues and Subscription and \$3,000.00 to Ambulance Trustee Salaries.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Hadfield to approve the installation, labor and material to wire 5 new adjustable HPS fixtures on the west wall of building by T&M Electric Company at a cost of \$1,560.00

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Hadfield and seconded by Trustee Skyba to approve Window Pros, an independent contractor from Anderson Windows, to perform maintenance and repair on all windows in the building including parts and labor at a cost of \$1,700.49.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Hadfield and seconded by Trustee Skyba to approve Riddiford Roofing Company to repair and coat the roof with aluminum roof coating at a cost not to exceed \$26,000.00 with the approval of the contract from our attorney.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Sulimowski to purchase eleven (11) Mid-Force series automatic 1.5" low pressure nozzles and three (3) Mid-Force series automatic 2.5" low pressure nozzles from Air One Equipment at a cost of \$9,770.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Executive Session was tabled.

Motion by Trustee Chmura and seconded by Trustee Martell to approve the internship for Daniel Raz, at a salary of \$10.00 per hour, not to exceed 40 hours per week with a maximum of 10 weeks at a cost not to exceed \$4,000.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Sulimowski to approve the contract with Fire Chief Kevin Stenson.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Chmura and seconded by Trustee Sulimowski to approve the contract with Deputy Chief John Kovalcik.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Hadfield; yes,
Trustee Sulimowski; yes, Trustee Chmura; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Trustee Chmura wanted to thank Trustee Sulimowski for his service as he accepted a letter of resignation from Dominic Sulimowski effective June 10, 2009.

Motion by Trustee Sulimowski and seconded by Trustee Jarosz to adjourn the meeting.

AYES: 7 NAY: 0 MOTION CARRIED

Meeting adjourned at 7:38 P.M.

Donald Gelsomino
Secretary

James Chmura
President