

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 13<sup>th</sup> day of October, 2009 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; yes, Trustee Martell; absent,  
  
                                  Trustee Gelsomino; yes, Trustee Hadfield; absent,  
  
                                  Trustee Chmura; yes, Trustee Jarosz; yes,  
  
                                  Trustee Szczurek; yes, Deputy Chief Kovalcik; yes.

The pledge was said at the start of the meeting.

A moment of silence for the passing of our friend and fellow Trustee Joe Hadfield.

**COMMUNICATION WITH AUDIENCE (Public Participation)**

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 5   NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call:                   Trustee Skyba; yes, Trustee Martell; absent,  
  
                                  Trustee Gelsomino; yes, Trustee Hadfield; absent,  
  
                                  Trustee Chmura; yes, Trustee Jarosz; yes,  
  
                                  Trustee Szczurek; yes.

AYES: 5   NAY: 0

MOTION CARRIED

A motion was made by Trustee Gelsomino and seconded by Trustee Jarosz to approve the minutes of the Regular meeting held on September 8<sup>th</sup>, 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,  
Trustee Gelsomino; yes, Trustee Hadfield; absent,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes.

AYES: 5 NAY: 0

MOTION CARRIED

**TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
September 30, 2009

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.245%)	\$	452
Plaza Bank money market (0.295%)		30,500
Plaza Bank checking- Public Education		573
Plaza Bank ambulance billing money market (0.295%)		88,773
Suburban Bank & Trust		<u>20,730</u>

Total checking and money market accounts 141,028

Certificates of deposit (interest rate and maturity):

Parkway Bank and Trust (4.34% 05/10/10)	482,420
Plaza Bank (3.07% 01/17/10)	117,772
Plaza Bank (2.23% 03/18/10)	402,844
Plaza Bank (1.98% 06/23/10)	1,500,152
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (4.35% 04/07/10)	<u>325,683</u>

Total certificates of deposit 3,273,559

Total checking, money market and certificates of deposit \$3,414,587

Discussion on current rates.

Motion by Trustee Skyba, seconded by Trustee Szczurek to approve the Treasurer's report as presented from the Financial Statement for September 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,  
Trustee Gelsomino; yes, Trustee Hadfield; absent,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes.

AYES: 5 NAY: 0

MOTION CARRIED

**Chiefs Report:**

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Open House was another success, we went through 500 hot dogs, 480 taffy apples, 400 goody bags, 300 bags of popcorn, 200 picture magnets and 415 flu shots which is 100 more than we administered at last years Open House.

The firemen did a great job getting the station ready, they painted various rooms, stained the trellis and cleaned the entire station. Thank you to all who volunteered, Trustee's, Commissioners, our wives and kids. Without them the open house would not have went so smooth.

We are still waiting on quotes for Worker Compensation insurance from Ideal and Mesirow. Ideal does not represent IPRF anymore and Mesirow is now our broker. If we switch from IPRF (Mesirow) we will lose our annual grant, but Ideal's new pool may also offer a grant.

Update on the sale of the engine, Fireline Equipment had an interested party, we sent numerous pictures that were requested. Our broker feels we should wait and see what happens with this interest from Pennsylvania. We can look into other options once we know if they put in an offer.

Discussion on switching to the International Building Code. Norridge and Harwood Heights follow International. We follow BOCA with Amendments. B&F Code Administration will try to

come out to the November meeting to explain the process of switching over to the International codes. We would have to match up our Amendments with BOCA to International. The cost of this service is approximately \$2,500.00. Discussion. We will ask for a representative from B&F to come to the next meeting and explain the process to the Board.

New Squad 109 is in service. All the equipment, lights and radios have been installed and it looks good.

Trustee Chmura asked if any word has been given regarding the tuition reimbursement. Deputy Chief Kovalcik stated that they are waiting for the Union to come back with some language. Discussion.

Trustee Skyba asked Deputy Chief Kovalcik about the grant money we receive from IPRF. It was explained that by leaving the current carrier we may lose that money which is around \$10,000, but the new carrier may also offer this type of grant.

Commissioner Strempek stated that they held the oral exam for Lieutenant. They had three Fire Chiefs that made a very good panel. The scores are posted outside the Chief's office. Written examination is on October 24<sup>th</sup> and after posting those scores military points can be added. Commissioners will be going the 1<sup>st</sup> week of November to the Illinois Police and Fire Commissioners seminar and are taking some classes. Discussion on the use of military points per state statute.

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to accept the Chiefs report as presented for September 2009.

AYES: 6 NAY: 0

MOTION CARRIED

Trustee Martell arrived at 7:10PM

#### **Presidents Report:**

Nothing at this point. In the packets we had the Committee appointments which will need to be changed due to the death of Trustee Hadfield. Committees will remain as they are for now.

#### **Committee Reports:**

Finance Committee- Chairman Trustee Chmura stated there is nothing to report at this time.

Building and Equipment Committee- Trustee Gelsomino stated there is nothing to report.

Technology and PR Media Committee- Chairman Trustee Skyba stated there is nothing to report.

Policy Committee- Chairman Trustee Gelsomino stated there is nothing at this time.

Pension Fund- Trustee Martell stated there is a meeting on Monday, October 19th at 7pm and he will not be able to attend.

**Old Business:**

None.

**New Business:**

Discussion on the meters and installation. Trustee Martell wanted it stated for the record that in the past we have paid \$1 a year for water. Things have changed due to financial issue with the Village of Harwood Heights so they increased the fees. This needs to be remembered and we have done many things for the Village. Trustee Martell stated that if we unfortunately ever have a tough financial time, a dispatching fee may have to be passed on to them. Trustee Chmura stated that he hopes we can all be good neighbors. Discussion.

Motion by Trustee Gelsomino and seconded by Trustee Jarosz to approve the payment to Harwood Heights for water and sewer for the period of May 1, 2008 through September 1, 2009 for \$4,696.42.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Hadfield; absent,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Trustee Chmura wants the check held until there is clarification on when the meters are going to be installed and if we are able to purchase them somewhere else cheaper, what would happen to the credit.

Trustee Martell explained what the Identity Theft Prevention Program is. Discussion.

Motion by Trustee Szczurek and seconded by Trustee Martell to adopt and approve Ordinance #09-4, an Ordinance for the Identity Theft Prevention Program.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Hadfield; absent,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to appoint Chief Kevin Stenson as Program Administrator, Deputy Chief John Kovalcik and Trustee Donald Gelsomino as committee members for the Identity Theft Prevention Committee.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Hadfield; absent,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Szczurek to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:23 P.M.

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Donald Gelsomino  
Secretary

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James Chmura  
President

