

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 10th day of November, 2009 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 5 NAY: 0

MOTION CARRIED

Lieutenant Johnson introduced Rich Pickelo, the President from B&F Technical to discuss switching to the International Building Code. Norridge and Harwood Heights follow International Building Code 2003. We follow BOCA 1996 with Amendments and 2000 Life Safety Code. Mr. Pickelo explained the process of switching over to the International codes and reasons why this is necessary. They also would have to match up our Amendments with BOCA to International and update the Life Safety Code. The cost of this service is approximately \$2,500.00. Discussion.

Trustee Martell arrived at 7:12 PM

Commissioner Strempek reported that the Lieutenants exam is complete and a final list has been posted. Commissioner Rinaldi and Commissioner Strempek attended seminars over the weekend that were very informative. Discussion.

A motion was made by Trustee Martell and seconded by Trustee Skyba to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to approve the minutes of the Regular meeting held on October 13th, 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
October 31, 2009

Assets

Checking and money market accounts (interest rate):	
Plaza Bank checking (0.245%)	\$ 455
Plaza Bank money market (0.295%)	5,879
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	15,106
Suburban Bank & Trust	<u>5,406</u>
Total checking and money market accounts	26,964

Certificates of deposit (interest rate and maturity):	
Parkway Bank and Trust (4.34% 05/10/10)	482,420
Plaza Bank (3.07% 01/17/10)	118,683
Plaza Bank (2.23% 03/18/10)	403,581
Plaza Bank (1.98% 06/23/10)	1,314,311
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (4.35% 04/07/10)	<u>325,683</u>
Total certificates of deposit	<u>3,089,366</u>
Total checking, money market and certificates of deposit	<u>\$3,116,330</u>

Trustee Martell discussed the CD that will be maturing soon. Money has been withdrawn from the Plaza CD which is breakable until we start receiving tax money. Trustee Martell asked about the audit, Chief stated that it is going well and that they will be here on Monday to start tying up the loose ends. Trustee Martell stated that we appear to be in the black.

Trustee Chmura commented on the Financial Report Card that the District received from the Comptroller. We are doing well and have good numbers. Discussion. Trustee Chmura commented on the District being fiscally responsible which is a testament to the Trustees and would like to thank the Chief, Deputy Chief and Cyndi for watching over everything, as well as the Firefighters for being reasonable this last contract.

Chief asked Trustee Martell to comment on the Crowe Horwath bill. Trustee Martell recommends paying it, he stated that the new auditor requested some spreadsheets that required 2 staff workers about 1½ hours each to complete. Trustee Chmura asked to table the payment and to ask our current auditor if and what was requested. Trustee Chmura and the Chief will meet with the current auditor to discuss what was asked for.

Motion by Trustee Skyba, seconded by Trustee Jarosz to approve the Treasurer's report as presented from the Financial Statement for October 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Workmen's compensation is going to be renewed - Mesirov which carries IPRF came in with a quote of \$126,057 with a \$14,100 grant = \$111,957. Ideal our VFIS broker created a new pool IPEP Illinois Public Employers Plan and they quoted \$137,317 with no grant. A difference of \$25,360. Last year we paid a total of \$157,325 a difference of \$45,368 savings. I will have a motion on the December meeting.

Ambulance billing update, seems to be going well. Minimal work on our end, we are on pace for over 600,000 of revenue this calendar year. PSI had about a 2 months delay when starting, so it is hard to compare until they have a full year of billing done. A report was included in your packets.

Recently there was a law passed for increasing the billing from car accidents and car fires for non residents. Our current charge has been in place since 1996. The increase would double from \$125/hr per vehicle to \$250/hr and from \$35/hr per firefighter to \$70/hr. This year so far we have billed out \$8,900 and we have collected about half, there are many court cases involved. We would need to pass or update our ordinance at our December meeting.
Discussion.

The Finance committee is working on language for Tuition reimbursement, we have received a draft that the Chief and the Union worked on. We will forward it to all when it is completed.

The IAFFPD is scheduling continuing education for Trustees for next year. I believe each Trustee must attend one training per year to keep the increased compensation. It looks like the training is \$20 for a 5 hour session. I am waiting for NIAFFPD to come out with a schedule.

Trustee Martell commented that being members on the Pension Fund you are required to attend 16 hours of training to remain on the Board. Discussion.

Chief stated that he needs to get a meeting with the building and equipment committee. Discussed possibly lowering the price on Eng 103, discussion, Trustees decided to lower the asking price to \$50,000. The Command Vehicle is 10 years old and needs to be replaced, there are problems starting to occur. The computers are in need of updating. Discussion. Computer purchasing is going to be reviewed by the IT Committee.

The Paramedics administered 710 Flu shots this year. After Resurrection billed Medicare, it will cost approx \$6500 to Mary Field. I received a check from the Township for \$2,297.90 that covered the cost of our personnel administering the shots.

Chief commented that because of my position with the Fire Dept. I have been serving on a committee at Resurrection hospital. It's a community relations committee to help develop a partnership plan that represents the interest of the entire community. We have met on 3 occasions and we have two meetings left.

The Roof on our addition was leaking during a storm a couple of weeks ago. Chief had the roofer come out and inspect. He concluded that we needed a tuck pointer to repair an expansion joint and do some caulking where the water came in. Trustee Hadfield had suggested this before the roof was repaired this past summer.

FOIA and OMA are changing; Cyndi and I are scheduled for a class on Nov. 20th through Lisa Madigans office.

H1N1 shots were offered to all of our personnel. Half of the employees accepted and received the shot.

At the December meeting we would like to give a plaque to Madeleine Hadfield in remembrance of Joe. We would invite the family and have refreshments.

I will be out of town starting tomorrow through Sunday evening, if you need anything contact D/C Kovalcik.

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to accept the Chiefs report as presented for October 2009.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing at this time.

Committee Reports:

Finance Committee- Chairman Trustee Chmura stated they are working on language for education and hopes to have something on December's agenda.

Building and Equipment Committee- Trustee Gelsomino stated he will meet with Chief and work on the Command Vehicle and and the tuck pointing if needed.

Technology and PR Media Committee- Chairman Trustee Skyba stated he would like to meet with the Chief once he comes back.

Policy Committee- Chairman Trustee Gelsomino stated there is nothing at this time.

Pension Fund- Trustee Martell was unable to attend the last meeting. Trustee Chmura stated that the fund was moving forward with its investments. Discussion about the training that is needed for pension board members. Discussion on the investing of stocks and mutual funds through the investor and questions about the \$250,000 that the board directed the investor to put into the market. Trustee Martell discussed the auditing of the pension fund.

Old Business:

None.

New Business:

Motion by Trustee Martell and seconded by Trustee Skyba to approve B&F Technical to review current codes and amendments and update to International Building Code at a cost not to exceed \$2,500.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Trustee Chmura asked Lt. Johnson to carry the ball and work with both Villages on the new code, and to keep the Board informed. Discussion on what happens with Norwood Park Township.

No motion was made to go into Executive Session.

Trustee Skyba stated there were 2 resumes received for consideration as Trustee.

Motion by Trustee Gelsomino and seconded by Trustee Jarosz to appoint Douglass Strempek to fill the vacancy on the Board of Trustees until such time as his successor is duly elected and qualified.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Swearing in of Trustee Douglass Strempek.

President of the Board Trustee Chmura handed out the new Committees appointments.

Finance Committee

Trustee Chmura- Chair
Trustee Martell
Trustee Jarosz

Building & Equipment Committee

Trustee Gelsomino- Chair
Trustee Strempek
Trustee Szczurek

Policy Committee

Trustee Skyba- Chair
Trustee Jarosz
Trustee Gelsomino

Technologies/PR Media Committee

Trustee Strempek- Chair
Trustee Skyba
Trustee Szczurek

Pension Board

Trustee Martell
Trustee Chmura

Motion by Trustee Skyba and seconded by Trustee Gelsomino to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:58 P.M.

Donald Gelsomino
Secretary

James Chmura
President