

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 9th day of February, 2010 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Motion by Trustee Szczurek and seconded by Trustee Jarosz to appoint Trustee Skyba as President Pro Tem.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; absent , Trustee Chmura; absent ,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 4 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Jarosz to appoint Trustee Szczurek as Acting Secretary.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; absent , Trustee Chmura; absent ,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 4 NAY: 0 MOTION CARRIED

Called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; absent, Trustee Chmura; absent,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

Swearing in of Commissioner Jerome Kolaski, Sr.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Jarosz and seconded by Trustee Strempek to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 4 NAY: 0

MOTION CARRIED

Commissioner Rinaldi stated there is some time before testing will be done again. First meeting this year will be in March. Discussion on classes that Commissioner Kolaski will need to take.

A motion was made by Trustee Szczurek and seconded by Trustee Jarosz to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; absent , Trustee Chmura; absent ,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 4 NAY: 0

MOTION CARRIED

A motion was made by Trustee Jarosz and seconded by Trustee Szczurek to approve the minutes of the Regular meeting held on January 12th, 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; absent, Trustee Chmura; absent,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 4 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
January 31, 2010

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.245%)	\$ 426
Plaza Bank money market (0.295%)	973,322
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	109,448
Suburban Bank & Trust	<u>5,630</u>

Total checking and money market accounts 1,089,399

Certificates of deposit (interest rate and maturity):

Parkway Bank and Trust (4.34% 05/10/10)	482,420
Plaza Bank (3.07% 01/17/11)	119,601
Plaza Bank (2.23% 03/18/10)	405,851
Plaza Bank (2.00% 06/23/10)	1,250,278
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (4.35% 04/07/10)	<u>325,683</u>

Total certificates of deposit 3,028,521

Total checking, money market and certificates of deposit \$4,117,920

Chief stated that there is a CD due next month for over \$400,000.00. He spoke with Trustee Martell and advised him that with the tax money coming in, we are able to purchase an additional \$600,000.00 CD. Trustee Martell is checking into rates.

Motion by Trustee Strempek, seconded by Trustee Jarosz to approve the Treasurer's report as presented from the Financial Statement for January 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; absent, Trustee Chmura; absent,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 4 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

There is no Fire Prevention report this month due to Lt. Johnson being off. Some of his work is being accomplished by Deputy Chief Kovalcik for new construction, occupancies and plan reviews. The shift personnel have been doing some inspections. We hope to have Lt. Johnson back soon. Lt Johnson is doing well; he goes to the doctor every Wednesday and then reports back on his progress.

Our new Tahoe Command Vehicle is in and was to be delivered tomorrow but due to the weather it will not be here until Thursday. We will then need to have the radios transferred, the emergency lights installed and the graphics applied to the vehicle. We are planning on using the same company to install the lights and siren that did Squad 109, he did a remarkable job and works out of Bill Jacobs Chevrolet, he may even come here to do the work.

Division 20 is hosting an expo at the convention center in Rosemont on March 24th and 25th. This is being held for all public officials. It will be a good opportunity to see all the resources that our Department has. There will be TRS Vehicles, Hazardous Materials Vehicles, Decon Trailer, IMAT Office Trailer, Lighting Trailers, Safety House, ZUMRO Tents, Command Centers, and Communication Vehicles. All of these vehicles are housed within or close by Division 20. These things have been given to the Division by FEMA or have been purchased by the Division. You will be receiving an invitation and we hope all of you can make it. Mike Kuryla the Fire Chief from Hillside is organizing the event and doing a great job.

Everybody received a copy of the life insurance quotes. It has gone to the Policy Committee and is on the agenda for a vote. Principal went up around 10%. They claim they have run in the red for the past few years. Our broker went out for bid but 8 out of 10 declined to quote. Reliance quoted a price less than half of Principals quote. Our broker does not have a good feeling because the quote is so low and later they can raise us and we would not be able to get back on our current policy. Discussion.

Sick time buy back in on the agenda, Trustee Martell and accountant Paul Smit approved the calculations.

We have a grant from IPRF (our Workers Compensation carrier) for \$14,000 to be used for training or firefighter safety. Chief stated he has spoken with the equipment committee about the possibility of purchasing new bunker gear for the men. Bunker gear cost about \$1,800/man. The life of this equipment is 10 years according to the Illinois Department of Labor. Currently the gear is 9 years old. The Chief would like to use this grant for the next three years and completely outfit all Norwood Park personnel. We have submitted an application to IPRF that we believe will be approved. We would receive the grant in April or May. Discussion.

The computers are 99% completed, we are hardwired in throughout the building. The Chief handed out a spread sheet and would like Trustee Strempek to discuss this during his Technology committee report.

A motion was made by Trustee Jarosz and seconded by Trustee Szczurek to accept the Chiefs report as presented for January 2010.

AYES: 4 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing at this time.

Committee Reports:

Finance Committee- Chairman Trustee Chmura is not present.

Building and Equipment Committee- Chairman Trustee Gelsomino is not present. Chief Stenson would like a meeting scheduled so they can lay out a plan for purchases needed in future years.

Technology and PR Media Committee- Chairman Trustee Strempek stated that the computers are all installed. Looking at the spreadsheet, it is broken down and shows additional items that were required to be purchased due to the operating system not being compatible with our current programs. Rich Busser's time for all the installation is also shown on the report. Trustee Strempek stated that they are adding a counter on the web site so we can monitor how many people visit the site. Also, the new Command Vehicle will have our website on the back of it. They are looking into another company for our IT needs due to the availability of our current IT tech.

Policy Committee- Chairman Trustee Skyba stated they were contacted regarding the Life Insurance quotes. The Policy Committee recommends remaining with our current carrier Principal.

Pension Fund- Trustee Chmura and Trustee Martell are not present. Chief stated that there was a meeting in January so the next meeting will be in April. Trustee Szczurek stated that he attended the meeting in January and the Investment Advisors were there discussing this past year. Trustee Jarosz stated that the Pension fund also authorized the transfer of \$500,000.00 to MB Financial. Discussion.

Motion by Trustee Jarosz and seconded by Trustee Strempek to approve the proposal from Principal Financial Group for the Norwood Park Fire Protection District's life insurance policy starting March 1st, 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; absent, Trustee Chmura; absent,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 4 NAY: 0 MOTION CARRIED

Motion by Trustee Szczurek and seconded by Trustee Skyba to go into Executive Session to discuss personnel, the possible release of Executive Minutes and to approve the Executive Minutes from December 8th, 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; absent, Trustee Chmura; absent,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 4 NAY: 0 MOTION CARRIED

Went into Executive Session at 7:27 PM

Returned from Executive Session at 7:29 PM Trustees Skyba, Jarosz, Szczurek and Strempek present. Not releasing any Executive Minutes at this time. Approved the Executive Minutes from December 8th, 2009.

Motion by Trustee Jarosz and seconded by Trustee Strempek to adjourn the meeting.

AYES: 4 NAY: 0 MOTION CARRIED

Meeting adjourned at 7:30 P.M.

Paul Szczurek
Acting Secretary

Andrew Skyba
President Pro Tem