

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8<sup>th</sup> day of June, 2010 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Called the meeting to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; yes, Trustee Martell; absent,  
  
                                  Trustee Gelsomino; yes, Trustee Chmura; yes,  
  
                                  Trustee Jarosz; yes, Trustee Szczurek; yes,  
  
                                  Trustee Strempek; yes, Chief; yes.

The pledge was said at the start of the meeting.

**COMMUNICATION WITH AUDIENCE (Public Participation)**

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6   NAY: 0

MOTION CARRIED

Dominic Sulimowski wanted to thank the Chief and the Department for having the Honor Guard at the Memorial Day Service, for Trustee Skyba taking part in the service and for everything the fire department and paramedics do for this community. Discussion.

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to approve the payment of all current bills.

Roll Call:                   Trustee Skyba; yes, Trustee Martell; absent,  
  
                                  Trustee Gelsomino; yes, Trustee Chmura; yes,  
  
                                  Trustee Jarosz; yes, Trustee Szczurek; yes,  
  
                                  Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the minutes of the Regular meeting held on May 11<sup>th</sup>, 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

**TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
May 31, 2010

Assets

Checking and money market accounts (interest rate):	
Plaza Bank checking (0.245%)	\$ 340
Plaza Bank money market (0.295%)	895,932
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	313,658
Suburban Bank & Trust	<u>7,801</u>
Total checking and money market accounts	1,218,304
Certificates of deposit (interest rate and maturity):	
Plaza Bank (1.40%, 03/02/11)	602,099
Parkway Bank and Trust (1.35% 05/10/11)	517,749
Plaza Bank (1.60% 01/17/11)	120,069
Plaza Bank (1.39% 03/18/11)	407,313
Plaza Bank (2.00% 06/23/10)	1,256,385
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (1.50% 07/07/11)	<u>349,636</u>
Total certificates of deposit	<u>3,697,939</u>
Total checking, money market and certificates of deposit	<u>\$4,916,243</u>

Chief stated that the 1.2 million CD is due this month and Trustee Martell is working on it.  
Discussion on rates and current CD's.

Motion by Trustee Strempek, seconded by Trustee Skyba to approve the Treasurer's report as presented from the Financial Statement for May 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Trustee Martell arrived at 7:10 P.M.

### **Chiefs Report:**

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Workmen's Compensation update, Commander Carpino is scheduled to be back at the Doctor on June 19<sup>th</sup> and he is not expected to be back anytime soon. Al Nagrocki is scheduled to return to his Doctor on June 11<sup>th</sup> and we are hoping he is able to come back to work.

Next month we should have 8 sets of bunker gear on the agenda. We are waiting on a third quote that should be here in the next couple of weeks. The cost should be around \$1,800 each. We have a \$14,100 grant check from IPRF approved for the purchase of the gear. The idea is to have all new bunker gear for all the Norwood Park personnel over the next 3 years paid for by the IPRF grants.

We are putting a committee together for the purchase of a new ambulance. Chief plans on having it on the agenda for August. It has a 6 to 7 month turnaround. Chief will be in contact with the equipment committee. Discussion.

Three portable radios are on the agenda. We have a grant for \$1,100 from the 911 surcharge program. These will go to the Commanders and we will cycle out 3 older radios that do not have narrow band frequencies.

I will be out of town from July 7<sup>th</sup> through July 23<sup>rd</sup>. I will return to work on July 26<sup>th</sup>. Contact Deputy Chief Kovalcik for anything you need. I can be reached on my wife's cell phone for any emergencies.

Commissioner Jerry Kolaski reported on the Commissioners meeting, they discussed the next test that will start next year and they plan on using the company we used last year. They will work on dates at their December meeting for the next exam.

We have some closed bids for the expedition. We advertised it on Craig's list and displayed it in front of the station for the past two weeks. We had quite a few people inquiring. There is a motion on the agenda to approve the sale.

Opening of the 5 closed bids for the 2000 Ford Expedition.

- 1) \$7,675.00
- 2) \$6,855.00
- 3) \$6,400.00
- 4) \$6,250.00
- 5) \$6,179.01

Trustee Skyba asked the Chief if there are "green ambulances". Chief stated that it is a state purchase we are going with, but he will ask.

A motion was made by Trustee Jarosz and seconded by Trustee Skyba to accept the Chiefs report as presented for May 2010.

AYES: 7 NAY: 0

MOTION CARRIED

**Presidents Report:**

Nothing to report at this time.

**Committee Reports:**

Finance Committee-Chairman Trustee Chmura stated that the Chief and him worked on the Tentative Budget that is on the agenda.

Building and Equipment Committee- Chairman Trustee Gelsomino stated that he is just waiting to move forward with the ambulance.

Technology and PR Media Committee- Chairman Trustee Strempek stated that the new copier machine is in and the Chief and office staff is very happy with it. Discussion on the old copy machine and what is being done with it. Trustee Strempek stated that the Village of Norridge

has trademarked their logo for the village and that maybe this is something that we should look into. Discussion.

Policy Committee- Chairman Trustee Skyba discussed the shirt he is looking into. Trustee Skyba is looking into a frivolous FOI policy. Deputy Chief Kovalcik is the FOI Officer and Trustee Chmura would like him to contact the Deputy regarding this. Trustee Skyba asked about the change from Marathon to BP gas and if we are using local stations. Discussion. Chief stated that we are using local stations for convenience. Trustee Chmura stated that we cannot blame the local gas stations for what is going on in the Gulf. Discussion.

Pension Fund- Trustee Martell apologized for being late. He wanted to comment about the financial report. Discussion on when the next tax bill will be out. The 1.2 million will be most likely renewed at 1.4% from Plaza Bank. Trustee Martell stated that there is a meeting in July. They just received the Actuary from the Department of Insurance after the tentative budget was prepared. They have things that are going to need to be discussed at the upcoming meeting.

**Old Business:**

None.

**New Business:**

Motion by Trustee Szczurek and seconded by Trustee Skyba to approve Ordinance #10-1, the Norwood Park Fire Protection District Tentative Budget and Appropriation for fiscal year 2010-2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Jarosz to approve Resolution #10-3, A Resolution for payment of Prevailing Wage.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to accept the amended audit for the 2009 fiscal year as presented by Frank J. Baker and Company.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Strempek to accept the Audit proposal from Frank J. Baker for the fiscal year ending June 30, 2010 at a cost not to exceed \$20,550.00.

Question on the motion from Trustee Martell. Trustee Martell asked if this amount includes the Pension fund. Trustee Chmura stated that it does until they hear otherwise from the Pension fund on how they want to handle it. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Strempek to approve Felber's Tuckpointing Company to repair the limestone cill joints on the original building at a cost of \$4,800.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Gelsomino to approve the payment to Foster Coach for \$3,275 to repair the electrolysis (rust) on ambulance #112.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Martell to purchase three (3) Kenwood TK-290 Portable radios at a cost of \$2,251.23 of which \$1,200.60 will be paid for by the 911 Surcharge Reallocation Program from the Cook County Treasurer, leaving a remaining balance of \$1,050.63.

Trustee Martell discussed the 911 surcharge. Discussion on the radios being replaced.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to approve the payout of sick time buyback to the following:  
John Kovalcik- 484 hours \$15,037.88

Trustee Martell stated that it was reviewed by himself and Paul Smit.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to approve the sale of the 2000 Expedition to Alex Fortin at a cost of \$7,675.00. If for some reason they are unable to complete the transaction, the Chief can move to the next highest bid. If bids are equal, they will be put into a lottery.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Gelsomino to go into Closed Session to discuss personnel, Legal Counsel, possible litigation and to approve the Closed Session Minutes from May 11<sup>th</sup>, 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.



AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 07:31 PM

Returned from Closed Session at 08:40 PM. All present, no votes taken except to approve the Closed Session minutes from May.

Motion by Trustee Skyba and seconded by Trustee Jarosz to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:44 P.M.

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Donald Gelsomino  
Secretary

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James Chmura  
President