

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 11<sup>th</sup> day of January, 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Acting Secretary will be Paul Szczurek.

Called the meeting to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Gelsomino; yes, Trustee Chmura; yes,  
  
                                  Trustee Jarosz; yes, Trustee Szczurek; yes,  
  
                                  Trustee Strempek; absent, Chief; yes.

The pledge was said at the start of the meeting.

**COMMUNICATION WITH AUDIENCE (Public Participation)**

A motion was made by Trustee Jarosz and seconded by Trustee Skyba to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Gelsomino; yes, Trustee Chmura; yes,  
  
                                  Trustee Jarosz; yes, Trustee Szczurek; yes,  
  
                                  Trustee Strempek; absent.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Martell to approve the minutes of the Regular meeting held on December 14<sup>th</sup>, 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; abstain, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; absent.

AYES: 6 NAY: 0

MOTION CARRIED

### TREASURER'S REPORT

Schedule of Assets  
(Arising from Cash Transactions)  
December 31, 2010

#### Assets

##### Checking and money market accounts (interest rate):

Plaza Bank checking (0.046%)	\$	664
Plaza Bank money market (0.295%)		870,360
Plaza Bank checking- Public Education		573
Plaza Bank ambulance billing money market (0.295%)		123,007
Plaza Bank-Medical 1003102		746
Suburban Bank & Trust		<u>0</u>
Total checking and money market accounts		995,350

##### Certificates of deposit (interest rate and maturity):

Plaza Bank (1.40%, 03/02/11)	606,296
Parkway Bank and Trust (1.35% 05/10/11)	517,749
Plaza Bank (1.60% 01/17/11)	121,027
Plaza Bank (1.39% 03/18/11)	411,593
Plaza Bank (1.340% 06/23/11)	460,194
Belmont Bank (4.10% 05/21/11)	486,801
Parkway Bank and Trust (1.50% 07/07/11)	<u>349,636</u>

Total certificates of deposit 2,953,296

Total checking, money market and certificates of deposit \$3,948,646

Trustee Martell stated that there is a CD maturing January 17<sup>th</sup> and rates are not that great. We are receiving tax money, but still have more to receive. They are trying to move the stocks to Scott Trade but there is an issue with a match with the tax ID and the only signer is the past Administrative Assistant. We need to send a new W9 and they will process it. Discussion. Trustee Chmura would like the office to locate the 1099 to look at the FEIN. Discussion.

Motion by Trustee Skyba, seconded by Trustee Jarosz to approve the Treasurer's report as presented from the Financial Statement for December 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; absent.

AYES: 6 NAY: 0

MOTION CARRIED

### **Chiefs Report:**

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Chief discussed last month the incident at Ridgemoor Country Club. The court date is January 19<sup>th</sup>; I received a call from the Attorney for the two Ridgemoor members today. I had talked to him earlier and told him that the men were upset but if his client was willing to come to the Firehouse and apologize they might drop the charges. The Attorney asked if this was still possible. I spoke with the two Firefighters and our Attorney and they agreed to drop the charges if this happened. I am now trying to schedule a date for this meeting to take place.

Workmen's Compensation update, Cmdr. Joe Carpino has been released for light duty; he stopped in the other day and stated that he was surprised because he was still in a lot of pain. Lt. Dan Johnson will see his Doctor this Thursday and hopefully start therapy. Brad Virgils is scheduled to see his Doctor on the 19<sup>th</sup>; he started therapy and said it is going well. His therapist believes that he will not be released on his next Doctors appointment We do not have any light duty scheduled for anybody at this time.

Squad #107 received a new transmission last week; the vehicle is a 2002 Impala with 65,000 miles. We would like to replace this car as part of next year's budget. Ambulance #106, our

2007 Ford, went in the shop 3 weeks ago for oil leaks. They originally said it was not covered under warranty but after working on it they had to remove the engine and replace all gaskets and seals and they are now honoring it under warranty. We should have it back by next week.

Our new Ambulance was due to be completed in April. They contacted me last week and said it will be done by the end of February. We will have to figure out whether we want to trade it in or sell it outright.

Commissioner update, the entry level test is now scheduled. It went on line today with I/O Solutions. The written test is April 23<sup>rd</sup> along with the Orientation. All applications need to be turned in by April 8<sup>th</sup>. It is being advertised so early due to applicants who need to get the physical agility completed. We are using the same qualifications as last exam.

The official ballot has been sent in using the results of the lottery. All terms are non contested. Trustee Strempek and Trustee Skyba for 6 year terms and Trustee Szczurek for a 4 year term.

I would like to make a couple of purchases in the next couple of months. We have the IPRF grant for \$10,100 for bunker gear, this will cover 6 men, we will be receiving this in May, we would like to purchase 7 sets. We also need to replace carpeting in the day room. We would like to do this in May. Discussion on having tile or wood/laminate put down instead of carpet in the Day Room.

Everyone received the information on the Trustee training.

A motion was made by Trustee Martell and seconded by Trustee Skyba to accept the Chiefs report as presented for December 2010.

AYES: 6 NAY: 0

MOTION CARRIED

**Presidents Report:**

Nothing to report.

**Committee Reports:**

Finance Committee- Chairman Trustee Chmura reported that the audit is on the agenda for approval.

Building and Equipment Committee- Chairman Trustee Gelsomino stated there is nothing at this time.

Technology and PR Media Committee- Chairman Trustee Strempek was not present but had nothing to report at this time.

Policy Committee- Chairman Trustee Skyba stated there is nothing to report at this time.

Pension Fund- Trustee Martell reported that there is a meeting January 18<sup>th</sup>. Assets have all been transferred to MB Financial. Verification should be done to that all things were received. Trustee Martell reported that everyone received a copy of the actuary of medical insurance which was a new GASB for this year. Discussion.

**Old Business:**

None.

**New Business:**

Motion by Trustee Martell and seconded by Trustee Gelsominoto approve the payout of sick time buyback to the following:

Mandatory buyback:

Stanley Grygiel- 96 hours \$3,115.68

Kevin Stenson- 48 hours \$2,799.36

Joe Carpino- 88 hours \$2,785.44

Paul Striedl- 264 hours \$7,682.40 (mandatory and elective)

Cyndi Stec- 24 hours \$636.00

Elective buyback:

Charlie Stec-144 hours \$4,515.84

Claude Erlewein- 144 hours \$4,042.08

Leigh Unger- 144 hours 3,974.40

Art Koszczuk- 144 hours \$4,580.64

Total sick time buyback \$34,131.84

The figures were reviewed by the office, Trustee Martell and Accountant Paul Smit. Discussion on why there is mandatory and elective.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Jarosz to accept the audit for the 2010 fiscal year as presented by Frank J. Baker and Company.

Finance Committee would like to meet with the accountant and auditor to find out why this audit is late again.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; absent.

AYES: 6 NAY: 0 MOTION CARRIED

Motion to go into Closed Session was tabled.

Motion by Trustee Skyba and seconded by Trustee Szczurek to adjourn the meeting.

AYES: 6 NAY: 0 MOTION CARRIED

Meeting adjourned at 7:41 P.M.

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Don Gelsomino  
Secretary

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James Chmura  
President