

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 12th day of April, 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Gelsomino; yes, Trustee Chmura; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Chief Stenson; yes,

 Deputy Chief Kovalcik; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Martell and seconded by Trustee Strempek to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Jarosz and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Gelsomino; yes, Trustee Chmura; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Szczurek and seconded by Trustee Gelsomino to approve the minutes of the Regular meeting held on March 8th, 2011.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; abstain, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
March 31, 2011

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.046%)	\$	701
Plaza Bank money market (0.295%)		853,607
Plaza Bank checking- Public Education		573
Plaza Bank ambulance billing money market (0.295%)		257,752
Plaza Bank-Medical 1003102		3,069
Suburban Bank & Trust		<u>0</u>
Total checking and money market accounts		1,115,702

Certificates of deposit (interest rate and maturity):

Scottrade Brokerage Account	207,838
Plaza Bank (1.10%, 03/02/12)	608,371
Parkway Bank and Trust (1.35% 05/10/11)	517,749
Plaza Bank (1.091% 01/17/12)	121,511
Plaza Bank (1.10% 03/18/12)	413,004
Plaza Bank (1.340% 06/23/11)	461,715
Belmont Bank (4.10% 05/21/11)	486,801
Parkway Bank and Trust (1.50% 07/07/11)	<u>349,636</u>

Total certificates of deposit 3,166,625

Total checking, money market and certificates of deposit \$4,282,327

Trustee Martell talked about CD rates. He asked if we have received 55% of our tax money. Chief explained that as of March 31st we were well below 50% but we have received a couple large deposits in April.

Motion by Trustee Szczurek, seconded by Trustee Jarosz to approve the Treasurer's report as presented from the Financial Statement for March 2011.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

I included in your packets all information on the summer internship position. We will put it on the website with a deadline prior to the next board meeting. If we approve it they can start as early as the last week in May or the first week in June.

There were some questions board members had about our CPR classes. We hold CPR classes and first aid classes in our facility every other month. We also hold them for groups in our area; this includes Police, Dispatchers, Teachers, Lifeguards, Dental and Doctors offices etc. Paramedic Kurt Seiler teaches the classes. The cost of the classes every other month is \$30/pp this includes books. We do not charge Police, Dispatchers, teachers and lifeguards. Any other groups we charge \$30/pp or \$20 if they do not want to purchase the books. If there are less than 2 people in a class we cancel until the next scheduled class. This is a great service we provide and the people are very thankful. The board discussed holding these classes. They explained to the Chief that they would like to know and approve any free classes.

If you remember we requested our renewal for Dental and Medical to be changed to July 1st. Dental had a renewal date of April 1st and Medical August 1st. I have received confirmation that both requests have been approved. This will now coincide with our fiscal year.

Truck #104 was in the shop having rust removed from the frame. This is a 1994 vehicle and we are hoping to get 30 years out of it. A new one now cost around \$1,000,000. We have been experiencing some oil leaks and we had them check it out while it was in the shop. They found that where it was leaking is a bad sign. They contacted Inland Detroit and they said it would be in need of an overhaul in the very near future. They said once they started we would need to be aware that if it needed a total overhaul it would be about \$35,000. They suggested we keep our eye on it and get as much time as we can out of it. Once the leaks got too bad we would need to address the overhaul.

I have been replacing mattresses as needed. We tried using Costco but we had to return them do to the quality. We searched around and purchased the last two from furniture city for \$450 each. There are 13 beds here and we will be replacing most of them over the next year.

I have new docking stations on the agenda for the ambulance computers. The old ones are original and we are having problems with the contact pins. We found out yesterday that the ones quoted on the agenda will not work. I worked with Trustee Strempek and went through a state purchase for the correct docks. The price is higher and he will explain it in his technology report. We also can use another laptop; we currently are using an original on the Engine. This is almost 8 years old; we have a price quote from the state purchase that we will discuss in the technology report.

We will be working on the new budget next month. The new Engine will be on that budget. We currently have a 1996, and a 2001 Pierce. We would like to end up with a 2001 and a 2011 then replace the 2001 when it is 15 to 20 years old. Pierce is part of the Northwest municipal group purchase. Deputy Chief Kovalcik and I met with Pierce at the conference in Indianapolis to gather ideas. It takes approx. 9 months from ordering to delivery. Trustee Martell discussed leasing options on the new Engine.

A motion was made by Trustee Martell and seconded by Trustee Jarosz to accept the Chiefs report as presented for March 2011.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report.

Committee Reports:

Finance Committee- Chairman Trustee Chmura stated nothing at this time.

Building and Equipment Committee- Chairman Trustee Gelsomino stated the Chief went over everything.

Technology and PR Media Committee- Chairman Trustee Strempek stated that he would explain the purchases when the motion came up.

Policy Committee- Chairman Trustee Skyba absent.

Pension Fund- Trustee Martell stated there was a meeting next week. Trustee Chmura talked about the e mail received from the Department of Insurance stating they did not receive the annual report. He explained that he confirmed that this was false and they did receive the report.

Old Business:

None.

New Business:

Motion by Trustee Martell and seconded by Trustee Strempek to approve the payout of sick time buyback to the following:

Randy Davis- 144 hours \$4,085.28

Paul Kossifologos- 120 hours \$3,264.00

Total buyback- \$7,349.28

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

Trustee Gelsomino; yes, Trustee Chmura; yes,

Trustee Jarosz; yes, Trustee Szczurek; yes,

Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Martell to purchase 7 Halo escape systems at a cost not to exceed \$2,100.00 from Xtreme Rescue.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Gelsomino to purchase 3 Toughbook docking stations at a cost of \$599.00 each, for a total cost of \$1,797.00 plus shipping from CDS as part of a state Purchase.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Martell to purchase one (1) Panasonic Toughbook laptop, 2 GB of memory and 5 year Protection Plus warranty from CDS for \$3,796.00 plus shipping as part of a State Purchase.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Szczurek and seconded by Trustee Jarosz to go into Closed Session to discuss personnel and to approve the Closed Session Minutes from February 8th, 2011.

Went into Closed Session at 7:33PM

Returned from Closed Session at 8:22PM, all present except for Trustee Skyba, no votes taken other than the approval of Closed Session Minutes.

Motion by Trustee Szczurek and seconded by Trustee Gelsomino to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:23 P.M.

Don Gelsomino
Secretary

James Chmura
President