

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 9th day of August, 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Motion by Trustee Strempek and seconded by Trustee Lympelopulos to appoint Trustee Szczurek as President Pro Tem.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Chmura; absent, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Chmura; absent, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Jarosz and seconded by Trustee Skyba to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Chmura; absent, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Strempek and seconded by Trustee Lymperopulos to approve the minutes of the Regular meeting held on July 12th, 2011.

Roll Call: Trustee Skyba; present, Trustee Martell; absent,
Trustee Chmura; absent, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
July 31, 2011

Assets

Checking and money market accounts (interest rate):	
Plaza Bank checking (0.046%)	\$ 1,209
Plaza Bank money market (0.295%)	963,593
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	420,065
Plaza Bank-Medical 1003102	3,315
Suburban Bank & Trust	<u>0</u>
Total checking and money market accounts	1,388,755

Certificates of deposit (interest rate and maturity):	
Plaza Bank (1.10%, 03/02/12)	610,044
Belmont Bank and Trust (1.20% 08/23/12)	524,738
Plaza Bank (1.091% 01/17/12)	121,838
Plaza Bank (1.10% 03/18/12)	413,004
Plaza Bank (1.00% 06/23/12)	463,274
Belmont Bank (1.20% 08/21/12)	501,652
Belmont Bank (1.00% 07/19/12)	<u>356,205</u>
 Total certificates of deposit	 <u>2,992,223</u>
 Total checking, money market and certificates of deposit	 <u>\$4,380,978</u>

Chief stated that the budget was changed from the tentative budget. District received some tax money in the last couple days and it should continue to trickle in. Discussion. Next CD due is in January. Discussion on rates.

Motion by Trustee Skyba, seconded by Trustee Lymperopulos to approve the Treasurer's report as presented from the Financial Statement for July 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Chmura; absent, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Trustee Martell arrived at 7:10PM

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

We have had a couple of meetings with Pierce on drawing up specs for the new Engine. They came by last week with a demo, Trustees Szczurek and Strempek came by and viewed the demo. I have found out that the Northwest Municipal group purchase expires Sept. 30th and they don't know if it will be extended. We would need to approve the purchase at the

September meeting or have a special meeting later in September. Trustee Martell will explain the financing. The apparatus committee who is, John, Claude Erlewein, Dan Davila, Leigh Unger and I believe we will be ready, we have made a lot of progress up to this point. Claude, Dan and I are going to Appleton tomorrow morning to view all different models along with driving and pumping. We will meet with engineering and go over all the options we need, we will be back Thursday afternoon. The shift personnel have volunteered their time on the committee. I will keep the building and equipment committee up to date.

There was a change from the tentative budget due to us applying for a grant for self contained breathing apparatus. The cost of replacing this equipment is \$125,000 and if we are lucky enough to receive the grant we must budget for it and account for it as receipts. We are currently working on the grant with the grant writer. The application period is from August 15th to September 9th.

There is a laptop computer on the agenda, the oldest one that was assigned to the ALS engine went down and was not worth repairing. The new one will have a 5 year warranty. This is through CDW on a State purchase.

The summer interns are going back to school next week. They were given a maximum of 300 hours each. Katie will have worked 256 hours and she will finish the remaining 44 hours at Christmas break. Megan worked 232 hours and she will work the remaining 68 hours on her Christmas break. They both did a great job, they started a big project and hopefully they will be able to complete it at their break.

We had a call the other day of a woman choking in a restaurant; there were a couple of bystanders working on the lady when we arrived. They were able to partially remove food from the airway before our Paramedic Dan Bolger performed the Heimlich and was able to totally remove the food from the airway. The lady then became responsive and orientated. Lt. Koszczuk would like to give accommodations to the bystanders and the Paramedics. I would like to invite the bystanders to our next board meeting and present them with an accommodation.

A representative from Mike McAuliffes office called to see if we could schedule a day to do car seat checks sponsored by Mike McAulliffe. If it is ok with the board they would like to schedule it in the end of September. I would have to check the availability of our technicians. Trustee Martell stated he will talk to him to see if they will pay for overtime. Discussion.

Our Open House is scheduled for October 8th I hope all can attend.

Chief Stenson explained more about the Pierce engine and the different types they are looking at.

Chief Stenson stated that if we were buying the engine outright we would need to purchase a performance bond for \$1,350.00.

Trustee Martell discussed finance issues and options. Explained the reason for wanting to purchase outright and not to lease. He is going to research Pierce and see where they stand and if it is a secure investment of money. If you pay upfront you receive a \$13,000 credit. If you lease, then it is mandatory to purchase a performance bond.

Trustee Martell recommends purchasing outright and to purchase a performance bond.
Discussion.

Chief Stenson stated that the other engine will be sold after we put the new engine in service.

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to accept the Chiefs report as presented for July 2011.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

None.

Committee Reports:

Finance Committee- Trustee Martell stated that the budget had some revisions and that the audit will start in September.

Building and Equipment Committee- Chairman Trustee Strempek discussed the 3 companies for the phone systems and they were all notified that they will have to pay prevailing wage. Pentegra Cisco phones were what the Chief and Deputy Chief felt were a better fit for the Department. They are going to put in all new Cat 6 cable throughout the building. We will have all equipment on a rack in the phone room.

Technology and PR Media Committee- Chairman Trustee Strempek that the Chief is working with the Grant Writer for the SCBA grant.

Policy Committee- Chairman Trustee Skyba stated he had nothing to report.

Pension Fund- Trustee Martell stated they had a pension meeting in July. Pension fund is maxing out every way it can and is headed in the right direction. Discussion on whether they are being conservative with the investments. Trustee Martell discussed the current market and Pension benefits.

Old Business:

None.

New Business:

Motion by Trustee Skyba and seconded by Trustee Martell to adopt and approve Ordinance #11-2, The Norwood Park Fire Protection District Budget and Appropriation for fiscal year 2011-2012.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; absent, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Lymperopulos to purchase one (1) Panasonic Toughbook laptop, 2 GB of memory and 5 year Protection Plus warranty from CDS for \$3,796.00 plus shipping as part of the State Purchase.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; absent, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Lymperopulos to go into Closed Session to discuss personnel and to approve the Closed Session Minutes from July 12th, 2011

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; absent, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Went into Closed Session at 7:55PM

Returned from Closed Session at 8:00PM, all present except for Trustee Chmura, no votes taken other than the approval July 12th, 2011 Closed Session minutes.

Motion by Trustee Lympelopulos and seconded by Trustee Skyba to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:00 P.M.

Doug Strempek
Secretary

Paul Szczurek
President Pro Tem