

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 13<sup>th</sup> day of September, 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Chmura; yes, Trustee Jarosz; yes,  
  
                                  Trustee Szczurek; yes, Trustee Strempek; yes,  
  
                                  Trustee Lymperopulos; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

**COMMUNICATION WITH AUDIENCE (Public Participation)**

A motion was made by Trustee Skyba and seconded by Trustee Martell to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Presentation of Life Safety Awards to Barbara Zaggota and Michelle Bairani.

A motion was made by Skyba and seconded by Trustee Jarosz to approve the payment of all current bills.

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Chmura; yes, Trustee Jarosz; yes,  
  
                                  Trustee Szczurek; yes, Trustee Strempek; yes,  
  
                                  Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Lymperopulos and seconded by Trustee Skyba to approve the minutes of the Public Hearing held on August 9<sup>th</sup>, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; abstain, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

A motion was made by Trustee Martell and seconded by Trustee Jarosz to approve the minutes of the Regular meeting held on August 9<sup>th</sup>, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; abstain, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

**TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
August 31, 2011

Assets

Checking and money market accounts (interest rate):	
Plaza Bank checking (0.046%)	\$ 1,208
Plaza Bank money market (0.295%)	626,226
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	466,615
Plaza Bank-Medical 1003102	1,205
Suburban Bank & Trust	<u>0</u>
Total checking and money market accounts	1,095,827

Certificates of deposit (interest rate and maturity):	
Plaza Bank (1.10%, 03/02/12)	611,722
Belmont Bank and Trust (1.20% 08/23/12)	524,738
Plaza Bank (1.091% 01/17/12)	122,170
Plaza Bank (1.10% 03/18/12)	414,140
Plaza Bank (1.00% 06/23/12)	463,274
Belmont Bank (1.20% 08/21/12)	501,652
Belmont Bank (1.00% 07/19/12)	<u>356,205</u>
Total certificates of deposit	<u>2,993,901</u>
Total checking, money market and certificates of deposit	<u>\$4,089,728</u>

Motion by Trustee Skyba, seconded by Trustee Lympelopulos to approve the Treasurer's report as presented from the Financial Statement for August 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

**Chiefs Report:**

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

The 911 ceremony was a success, we had a great turnout, almost all of the fireman and paramedics came back on their own off duty. There was a lot of pride involved and it showed. In the future we will get a better PA system, I know it was hard to hear and when the planes went overhead it was even harder. Thanks to all that attended it meant a lot to the whole department.

We have the purchase of a new Fire Engine on the agenda. The committee worked hard in a short period of time so that we could do the purchase under the Northwest municipal conference. I also worked with the building and equipment committee and kept them informed

of our progress. I met with the committee after we completed our specs and went over everything. They agreed with our committee and they recommend to purchase this piece of Apparatus. I would like to introduce our salesman Matt Timmers from Pierce and he can go over a few of the features and answer any questions that you may have.

The Pierce salesman explained some of the safety items that were put together by the committee, along with explaining some of the features such as low hose bed, extended steel front bumper, stainless steel body for the longevity of the truck, custom made EMS Cabinets, gear storage, better pumping capabilities along with a pump and roll option. The apparatus has a shorter wheel base for improved turning radius. He explained the different cabinets, roll up doors, ladder wells and hose capability. Delivery should be about 6 months either March or April.

The phone system is on the agenda, we had meetings with Trustee Strempek and he has met with his committee and they are recommending this purchase. Trustee Strempek can go over it in the committee report.

This Saturday from 11-3 we are hosting a car seat check, feel free to stop by. We have two of our car seat techs doing the checks along with the help from our on duty personnel. We have reached out to the car seat certification organization for help but we have not received anything up to now. We have received a grant check for \$2,000 from State Farm to assist in the car seat program. If anybody comes in with car seats in need of repair we will replace them or if they do not have any we will supply them with one.

Our open house is Oct. 8<sup>th</sup>, I hope all can make it. Trustee Jarosz has volunteered to do all the pictures and we will only have to pay for supplies. I had emailed everybody last month to let you know that IDPH will not allow paramedics to give flu shots anymore. I was told today that the Illinois Association of Fire Chiefs is fighting IDPH on the issue of having Paramedics giving the shots. For the time being the Nurses from Res ER have offered to give the shots at the open house and Monday and Wednesday at Township Hall and to the Homebound on Thursday. Mary Field once again has offered to donate the shots to the residents of the District. Trustee Martell will try and get taffy apples donated for the event.

Fire Prevention week is coming, we will be at Safety town the last week in September and the first week in October and we will be doing school visits the 2<sup>nd</sup> and third week in October.

Workmen's comp update we can discuss in closed session

A motion was made by Trustee Martell and seconded by Trustee Lymperopulos to accept the Chiefs report as presented for August 2011.

AYES: 7 NAY: 0

MOTION CARRIED

**Presidents Report:**

None.

**Committee Reports:**

Finance Committee- Trustee Chmura talked about the audit starting next Monday.

Building and Equipment Committee- Chairman Trustee Szczurek reported on the work put in on the new Engine. He stated that we tried to get the best product for the best price and he believes we accomplished that.

Technology and PR Media Committee- Chairman Trustee Strempek discussed the process of purchasing the new phone system and talked about the grant that was put together for the purchase of air packs.

Policy Committee- Chairman Trustee Skyba talked about putting a policy together for future appointments. Trustee Martell said we have always followed State Statutes on any appointments and we shouldn't change that, Trustee Chmura agreed.

Pension Fund- Trustee Martell said the next meeting would be October 18<sup>th</sup>.

**Old Business:**

None.

**New Business:**

Motion by Trustee Martell and seconded by Trustee Skyba to approve the purchase of a Pierce Impel PUC Pumper per Bid Proposal #204 and dated 08-29-2011 through the Northwest Municipal Conference at a cost of \$450,350.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Szczurek and seconded by Trustee Martell to approve the purchase and installation of Pentegra Cisco Phone Systems at a cost of \$22,458.00

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Jarosz to go into Closed Session to discuss personnel and to approve the Closed Session Minutes from August 9<sup>th</sup>, 2011

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Discussion by the board on the appointment of a new Commissioner. It was agreed upon by the board that they would put a panel together to interview the two candidates. Trustees, Strempek, Lymperopulos and Skyba would interview the candidates and come up with a recommendation by the next meeting.

Went into Closed Session at 7:38PM

Returned from Closed Session at 7:58PM, all present, no votes taken other than the approval August 9<sup>th</sup>, 2011 Closed Session minutes.

Motion to appoint a Fire Commissioner was tabled

Motion by Trustee Skyba and seconded by Trustee Lymperopulos to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:00 P.M.

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Doug Strempek  
Secretary

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James Chmura  
President

