

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 11th day of October, 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Jarosz and seconded by Trustee Martell to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Lympelopulos and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Strempek and seconded by Trustee Lympelopulos to approve the minutes of the Regular meeting held on September 13th, 2011.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

Trustee Chmura; abstain, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lyemperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
September 30, 2011

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.046%)	\$	1,214
Plaza Bank money market (0.295%)		8,641
Plaza Bank checking- Public Education		573
Plaza Bank ambulance billing money market (0.295%)		303,361
Plaza Bank-Medical 1003102		2,612
Suburban Bank & Trust		<u>0</u>
Total checking and money market accounts		316,401

Certificates of deposit (interest rate and maturity):

Plaza Bank (1.10%, 03/02/12)	611,722
Belmont Bank and Trust (1.20% 08/23/12)	524,738
Plaza Bank (1.091% 01/17/12)	122,170
Plaza Bank (1.10% 03/18/12)	415,279
Plaza Bank (1.00% 06/23/12)	464,433
Belmont Bank (1.20% 08/21/12)	501,652
Belmont Bank (1.00% 07/19/12)	<u>356,205</u>

Total certificates of deposit 2,996,199

Total checking, money market and certificates of deposit \$3,312,600

Motion by Trustee Jarosz, seconded by Trustee Szczurek to approve the Treasurer's report as presented from the Financial Statement for September 2011.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,

Trustee Lyemperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

I have on the agenda the hiring of a new Firefighter. He has completed all of his testing and I am only waiting for the results of his medical, I should have this by Friday. He has completed his polygraph, psychological and background check. I will send a conditional offer of employment contingent upon passing his physical. He would start November 1st and work days for two weeks, at that time we would be testing his knowledge and firefighting skills. If all goes well he would start on shift November 14th. He is a state certified firefighter II. Hazardous Materials operations, Technical rescue awareness, and fire service vehicle operator. We should be able to plug him right into the rotation with him being assigned with the Lieutenant for a couple of months until we are all comfortable.

Firefighter Virgils is doing an FCE exam tomorrow to try to come back to work. If all goes well he will be back any day. Lt. Johnson will go back in the bureau on November 14th. We will be short one Officer on Red shift, I will need to promote an officer to replace the Carpino position. I would like to do this at the November meeting. The Chief explained the manning and the need to promote an Officer ASAP.

We are currently in the middle of our Phone project, the cabling is completed and we have had our programming meeting with the engineer. The phones should be installed and on line within two weeks. The open house was another success, thanks to all that came and helped out. Trustee Jarosz did a great job with the pictures. He put together about 500 pictures and the people loved his product. Thanks to Trustee Strempek for being the photographer and taking these 500 photos. We went through 300 flu shots, 600 hot dogs, 500 boxes of popcorn 480 taffy apples, 400 goody bags and many gallons of juice and coffee. Thanks to Trustee Szczurek and his wife Pat, Father Fred, Trustee Lympeopulos, Amy, Ashley and Katie Kovalcik and Haley Stec for their help. Thanks to the First Bank of Highland Park and Trustee Martell for donating a popcorn machine that we will now have for any events.

The flu shot program is going well, we have tomorrow at the Township hall and the homebound on Thursday. We have around 90 left and this should get us through Thursday.

The audit began on September 19th and is still ongoing. I am meeting with Kurt on Thursday and going over a timeline on the completion of the audit.

We have new speakers on the agenda for the apparatus bay floor. We have been having problems understanding the transmission over the speakers. We were in the Park Ridge station recently when a call was dispatched and it was clear as day. We took the model number down and researched the prices. The bldg. and equipment committee went over the quotes and recommends this purchase.

I have received two prices on the sale of Engine #101, if we agree to the purchase price we would sign a contract and they would take possession when we receive the new one. If you remember we sold the 1992 (17 yrs old) Pierce in December 2009 for \$50,000 with a commission of 7% so we received \$46,500. This unit is a 1996 Pierce it will be 16 years old and we have bids for \$50,000 and \$58,000 with no commission . The two bids are coming from reputable brokers, one in Pennsylvania and the other in Alabama. The last unit we listed on a website firelinequipment.com and they made the 7% commission.

There is a TIF meeting in Harwood Heights tonight, Deputy Chief Kovalcik is in attendance and will bring back any information.

A motion was made by Trustee Martell and seconded by Trustee Jarosz to accept the Chiefs report as presented for September 2011.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

President Chmura reported that he met with the auditor and he recommended that we have a procedure in place on Trustee phone bills with overages. The procedure would authorize the office to take any usage over \$60 out of the Trustees monthly payroll.

Committee Reports:

Finance Committee- Trustee Chmura stated that the audit is going along and we hope to meet all deadlines.

Building and Equipment Committee- New speakers on the apparatus floor is on the agenda.

Technology and PR Media Committee- Nothing at this time.

Policy Committee- Chairman Trustee Skyba is absent no other report at this time.

Pension Fund- Trustee Martell said the next meeting would be October 18th.

Old Business:

None.

New Business:

Motion was made by Trustee Lympelopulos and seconded by Trustee Strempek to purchase two Hemispherical loudspeakers, hanging kits and transformers from Radco at a cost of \$1,707.70 plus shipping.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion was made by Trustee Jarosz and seconded by Trustee Lympelopulos to appoint Andrew Golebiowski as Fire Commissioner of the Norwood Park Fire Protection District as of October 1st, 2011 until May 2012.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Swearing in of new Commissioner

Motion was made by Trustee Martell and seconded by Trustee Jarosz to approve the payout of sick time buyback to the following:

Jeff Peistrup- 122.5 hours \$3,287.91
Randy Davis- 124.6526 hours \$3,033.20
Total buyback- \$6,321.11

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

Motion by Trustee Martell and seconded by Trustee Lympelopulos to hire a candidate from the Eligibility list, per the recommendation of the Norwood Park Fire Board of Commissioners. Effective October 16, 2011 contingent upon the passing of all appropriate testing.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,

Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion to go to closed session was tabled.

Motion was made by Trustee Lympelopulos and seconded by Trustee Szczurek to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:23 P.M.

Doug Strempek
Secretary

James Chmura
President