

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 10<sup>th</sup> day of January 2012 at 7:07 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Chmura; yes, Trustee Jarosz; yes,  
  
                                  Trustee Szczurek; yes, Trustee Strempek; yes,  
  
                                  Trustee Lympelopulos; absent, Chief Stenson; yes.

The pledge was said at the start of the meeting.

Motion was made by Trustee Martell and seconded by Trustee Skyba to promote Claude Erlewein to the rank of Lieutenant for the Norwood Park Fire Protection District effective January 10<sup>th</sup>, 2012.

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Chmura; yes, Trustee Jarosz; yes,  
  
                                  Trustee Szczurek; yes, Trustee Strempek; yes,  
  
                                  Trustee Lympelopulos; absent.

Swearing in of Lt. Claude Erlewein.

Recess at 7:10PM

Returned from Recess at 7:13PM

**COMMUNICATION WITH AUDIENCE (Public Participation)**

A motion was made by Trustee Jarosz and seconded by Trustee Strempek to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Martell to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the minutes of the Regular meeting held on December 13<sup>th</sup>, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

### **TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
December 31, 2011

#### Assets

##### Checking and money market accounts (interest rate):

Plaza Bank checking (0.046%)	\$	1,247
Plaza Bank money market (0.295%)		663,361
Plaza Bank checking- Public Education		573
Plaza Bank ambulance billing money market (0.295%)		314,054
Plaza Bank-Medical 1003102		3,281
Suburban Bank & Trust		<u>0</u>
Total checking and money market accounts		982,516

##### Certificates of deposit (interest rate and maturity):

Plaza Bank (1.10%, 03/02/12)	613,386
Belmont Bank and Trust (1.20% 08/23/12)	524,738
Plaza Bank (1.091% 01/17/12)	122,506

Plaza Bank (1.10% 03/18/12)	416,408
Plaza Bank (1.00% 06/23/12)	465,581
Belmont Bank (1.20% 08/21/12)	501,652
Belmont Bank (1.00% 07/19/12)	<u>356,205</u>
Total certificates of deposit	<u>3,000,476</u>
Total checking, money market and certificates of deposit	<u>\$3,982,992</u>

Motion by Trustee Skyba, seconded by Trustee Jarosz to approve the Treasurer's report as presented from the Financial Statement for December 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lymperopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

**Chiefs Report:**

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

On the agenda we have the hiring of a new candidate. The last candidate that was rejected had 35 days to appeal from the day that the decision was made to strike him off the list. The Commissioners meeting was December 5<sup>th</sup> when they made this decision. Yesterday was 35 days and there was no appeal. I have been in contact with the next candidate, he has completed his background and it is a recommendation from the Commissioners to proceed with this candidate. If you vote to hire this candidate I will send him a conditional offer of employment tomorrow, providing he passes the Psyche, Polygraph and Medical. If everything goes well he will start on February 1<sup>st</sup> and he will start Fire School on February 6<sup>th</sup>. He will complete school on March 30<sup>th</sup> and will begin shift on April 1<sup>st</sup>. We will then have full manning on every shift.

The last two years we have ordered bunker gear for 2/3 of the Firemen and this has been paid for out of the IPRF safety and education grant. On the agenda is the remaining gear we need except for the new employee. We have also ordered the halo escape system for the last two years and this year's order will complete all Norwood Park Fireman. This order and the new employees gear will be taken out of this year's IPRF grant. The grant is for \$11,900 and the total including the new employee is \$13,325.

I was served with a subpoena for any records on Joe Carpino from the pension attorney. They went out in yesterday's mail. We do not have any other information at this time.

In May of 2010 we talked about the remodel of the main bathroom on the other side. We had some quotes for the job approx. \$30,000 but we never voted on it. The committee decided that we should do it in 3 phases. On the agenda I have phase 1 which includes the cabinets, countertops, sinks, faucets, urinals, mirror and lighting. Phase two would be done next year and include the toilets, enclosures, ceiling tiles and grid. Phase 3 would be done the next year and would include any remaining shower work. The men would do most of the labor. Originally we had \$8000 in the quote for painting all the tile in the bathroom but after researching and finding negative reviews, the committee has decided not to do this. Any questions

The phone install is completed and working correctly except for a couple minor glitches. They fixed the two important issues that we had so all is good. The radio equipment was transferred into the rack and looks and works great. I have printed out a couple of pictures of the room for you to view.

The two interns are finishing this week, they did a great job and they were a lot of help. We have talked about next summer and I said I would run it by the board.

The ISO letter was sent out to all Harwood Heights residents with their yearly calendar. We sent the letter to the Pioneer Press and Deborah Bayliss said she will include it in the notifications in this week's paper. We are working with Norridge or maybe the Park District to see what it would cost us to include in their mailings. Everybody has a spreadsheet with our options. Trustee Strempek discussed the options for sending the ISO letter to send to Norridge Residents. Trustee Martell suggested checking into a marketing company. Discussion. Trustees want the Chief to go ahead with Norridge and send the letter with the Norridge water bills then we will work on doing something for the Township residents.

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to accept the Chiefs report as presented for December 2011.

AYES: 6 NAY: 0

MOTION CARRIED

#### **Presidents Report:**

Nothing to report at this time. Trustee Chmura is asking the board if they would like to invite the Mayor of Harwood Heights to a board meeting to speak in closed session and talk about the TIFF and see what she has to say. Trustee Martell would like to make sure that the Trustees are aware of the meeting. There will be an invitation to the Mayor and the entire Harwood Heights Village Board to come to a fire department board meeting to discuss the TIFF.

#### **Committee Reports:**

Finance Committee- Trustee Chmura stated there is nothing to report.

Building and Equipment Committee- Chairman Trustee Szczurek stated that the Chief has brought everybody up to date and that we should move forward with the bathroom remodel.

Technology and PR Media Committee- Chairman Strempek stated everything has already been covered.

Policy Committee- Chairman Trustee Skyba stated he is looking for new spring wear.

Pension Fund- Trustee Martell stated there is a meeting this month.

**Old Business:**

None.

**New Business:**

Motion made by Trustee Jarosz and seconded by Trustee Martell to approve the payout of mandatory sick time buyback to the following:

Stanley Grygiel- 120 hours \$3,996.48

Kevin Stenson- 48 hours \$2,882.40

Paul Striedl- 144 hours \$4,649.76

Cyndi Stec- 32 hours \$881.92

Total Mandatory buyback \$12,410.56

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Strempek to hire Stephen Swank, a candidate from the Eligibility list, per the recommendation of the Norwood Park Fire Board of Commissioners. Effective February 1<sup>st</sup>, 2012 contingent upon the passing of all appropriate testing.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to purchase 5 sets of bunker gear at a cost of \$1,900.00 each, at a total cost \$9,500.00 from Air One Equipment which will be paid out of the IPRF Safety and Educational Grant Program.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0 MOTION CARRIED

Motion to purchase 7 Halo escape systems at a cost of \$275.00 each, for a total cost of \$1,925.00 from Xtreme Rescue, paid for with the IPRF Safety and Educational Grant Program.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Szczurek to approve phase 1 of the main firefighter's bathroom remodel, at a cost not to exceed \$12,500.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0 MOTION CARRIED

Motion to go into Closed Session was tabled.

Motion was made by Trustee Skyba and seconded by Trustee Szczurek to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:38 P.M.

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Doug Strempek  
Secretary

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James Chmura  
President