

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 10th day of April, 2012 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Jarosz and seconded by Trustee Szczurek to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Correspondence

Letter from Cheryl Flinn from Ridgewood High School
Certificate awarded to John Kovalcik from the National Fire Academy

A motion was made by Trustee Martell and seconded by Trustee Skyba to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Strempek to approve the minutes of the Regular meeting held on March 13th, 2012.

Roll Call: Trustee Skyba; yes, Trustee Martell; abstain,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
March 31, 2012

Assets

Checking and money market accounts (interest rate):

| | | |
|--|----|-----------|
| Plaza Bank checking (0.046%) | \$ | 1,480 |
| Plaza Bank money market (0.295%) | | 1,516,895 |
| Plaza Bank checking- Public Education | | 573 |
| Plaza Bank ambulance billing money market (0.295%) | | 456,345 |
| Plaza Bank-Medical 1003102 | | 3,318 |
| Suburban Bank & Trust | | <u>0</u> |
| Total checking and money market accounts | | 1,978,611 |

Certificates of deposit (interest rate and maturity):

| | |
|---|----------------|
| Plaza Bank (0.65%, 03/02/13) | 615,054 |
| Belmont Bank and Trust (1.20% 08/23/12) | 524,738 |
| Plaza Bank (0.85% 01/17/13) | 122,843 |
| Plaza Bank (0.65% 03/18/13) | 417,541 |
| Plaza Bank (1.00% 06/23/12) | 466,733 |
| Belmont Bank (1.20% 08/21/12) | 501,652 |
| Belmont Bank (1.00% 07/19/12) | <u>356,205</u> |

Total certificates of deposit 3,004,766

Total checking, money market and certificates of deposit \$4,983,377

Motion by Trustee Skyba, seconded by Trustee Jarosz to approve the Treasurer's report as presented from the Financial Statement for March 2012.

Trustee Martell stated that there was 2 CD that matured both were at Plaza Bank they were both reissued at .65% and they are both breakable CD. Not expecting rates to go up really soon.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

The new bay heaters have been installed and are working great. Al Air gave a thousand dollars credit on a trade in of the 6 old units.

The new engine is scheduled to be completed on April 23rd. The committee is scheduled to do a final inspection on April 24th in Appleton. The engine will be delivered to us on or about April 30th.

The passing of the International building codes is on the agenda. We have worked with Norridge and Harwood Heights to get everybody on the same code. We approved B&F to put together the ordinance with our amendments. The cost was \$1,750.00 that was approved a couple years ago. The big change will be that any new residential construction must have a sprinkler system. Discussion.

I gave everybody information on the topics of closed minutes that have not been released. If you have any questions let me know and we can ask our attorney at the May meeting. I would like to have him explain the proper procedure on releasing closed minutes.

On the agenda we have the summer interns. Last year we had a total of 600 hours, 300 a piece at \$10 per hour for a maximum of \$6,000.00. Both girls from last year said they wanted to come back if it was available. I left it blank on the agenda in case there were changes.

Deputy Chief Kovalcik and I will be attending the annual conference in Indianapolis from April 19th through the 21st. The Shift Commanders will be in charge. Claude Erlewein and Dan Davila will be attending with us. There will be no charge for their lodging or for them to attend the conference.

I attended the graduation for our new Firefighter Stephen Swank and our Commissioner Andy Golebiowski, both did very well, they passed their state exam and received their certification. They had very good things to say about the Romeoville academy. Firefighter Swank is now on shift and we have full crew on every shift.

I reported that a technician was working on our cascade system, when he was putting his tools away he tripped over the threshold on the rear entrance door and ended up breaking his hip. He ended up having surgery to repair the hip and I reported everything to our insurance company. They have not filed anything against our insurance as of today.

I will be working with the equipment committee on a new car; I hope to have it on the agenda for May. The state purchase price for the Impala is around \$19,000 and around \$2,000 for all the emergency lighting and transferring the radio equipment. The car should take 60 to 90 days when it is ordered so it will be in the new budget. Chief will get the new squad and the inspector vehicle will be traded in.

A motion was made by Trustee Martell and seconded by Trustee Skyba to accept the Chiefs report as presented for March 2012.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Chmura stated they will be getting together shortly to start working on the budget.

Building and Equipment Committee- Chairman Trustee Szczurek stated they will get together in the near future on the new squad.

Technology and PR Media Committee- Chairman Strempek stated nothing to report at this time.

Policy Committee- Chairman Trustee Skyba stated nothing to report at this time.

Pension Fund- Trustee Martell stated there is a meeting this month on the 18th at 7pm all trustees are welcome to attend.

Old Business:

None.

New Business:

Motion made by Trustee Skyba and seconded by Trustee Strempek to approve the payout of elective sick time buyback to the following:

Stanley Koy- 240 hours \$6,977.40

Total elective buyback \$6,977.40

Trustee Skyba asked if the numbers were reviewed by Trustee Martell. Trustee Martell stated they were checked.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Martell to approve the payment of \$3,896.20 for the additions and deletions made to the 2012 Pierce Pumper.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Szczurek to approve the removal, parts and reinstallation of the dual band, dual control head remote mount mobile radio for the 2012 Pierce Pumper by Radco Communications at a cost of \$1,043.30.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to approve the internship for Megan Gaseor and Kaitlin Lawler, at a salary of \$10.00 per hour, not to exceed 40 hours per week with a maximum of 300 hours each at a cost not to exceed \$6,000.00 total.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Strempek to adopt and approve Ordinance #12-2, an Ordinance adopting a Fire Prevention Code Prescribing Regulations Governing Conditions Hazardous to Life and Property from Fire or Explosions and Establishing a Bureau of Fire Prevention and Providing Officers Therefore and Defining Their Powers and Duties.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Jarosz to go into Closed Session to discuss personnel, Collective Bargaining Agreement negotiations, and to approve the Closed Session Minutes from December 13th, 2011 and March 13, 2012.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Went into Closed Session at 7:21 P.M.

Returned from Closed Session at 8:37 P.M., all present only votes taken was the approval of closed session minutes from December 13th, 2011 and March 13th, 2012.

Motion was made by Trustee Skyba and seconded by Trustee Strempek to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:38 P.M.

Doug Strempek
Secretary

James Chmura
President