

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8<sup>th</sup> day of May, 2012 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Chmura; yes, Trustee Jarosz; yes,  
  
                                  Trustee Szczurek; yes, Trustee Strempek; yes,  
  
                                  Trustee Lympelopulos; absent, Chief Stenson; yes,  
  
                                  Attorney Flaherty; yes.

The pledge was said at the start of the meeting.

**COMMUNICATION WITH AUDIENCE** (Public Participation)

A motion was made by Trustee Martell and seconded by Trustee Skyba to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Strempek to approve the payment of all current bills.

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Chmura; yes, Trustee Jarosz; yes,  
  
                                  Trustee Szczurek; yes, Trustee Strempek; yes,  
  
                                  Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Jarosz and seconded by Trustee Szczurek to approve the minutes of the Regular meeting held on April 10<sup>th</sup>, 2012.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

### **TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
April 30, 2012

#### Assets

#### Checking and money market accounts (interest rate- APY):

Plaza Bank checking (0.046%)	\$1,458
Plaza Bank money market (0.295%)	1,172,519
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	509,081
Plaza Bank-Medical 1003102	3,318
Suburban Bank & Trust	-- --
Total checking and money market accounts	<u>1,686,949</u>

#### Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 03/02/13)	615,054
Belmont Bank and Trust (1.20% 08/23/12)	524,738
Plaza Bank (0.85% 01/17/13)	123,101
Plaza Bank (0.65% 03/18/13)	417,541
Plaza Bank (1.00% 06/23/12)	466,733
Belmont Bank (1.20% 08/21/12)	501,652
Belmont Bank (1.00% 07/19/12)	<u>356,205</u>

Total certificates of deposit	<u>3,005,024</u>
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Total checking, money market and certificates of deposit	<u>\$ 4,691,973</u>
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Motion by Trustee Skyba, seconded by Trustee Strempek to approve the Treasurer's report as presented from the Financial Statement for April 2012.

Trustee Martell stated that most of the CD's have matured, we have 3 CDs at Belmont that are due in the future and that rates are still going down.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lymperopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

### **Chiefs Report:**

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

I notified everybody that we did not receive the grant for the air packs. Air one is still holding the 20 packs at the discounted price. The original price was over \$100,000 for 21 packs. We will get 20 packs for \$64,000. We would like to add another pack and a RIT pack in 2013 when we receive the safety grant from IPRF. I would like to have a meeting with the Building and Equipment committee; I will wait until Trustee Lymperopulos comes back from vacation to schedule. Next year maybe we can add more equipment to the packs. We will have it on the agenda in June with a July delivery. It will be part of the new budget.

There are two different cars on the group purchase at this time. The first one is the Impala from Green Chevrolet in Jacksonville IL. The price is about \$19,000 with another \$2,000 for the emergency lights and the transfer of the radio, for a total of approximately \$21,000. The other vehicle is a Ford Taurus from Currie Ford, which John and I went and test drove, for \$25,000 with another \$2,000 for lights, siren and radio transfer totaling \$27,000. I will have it on the June agenda with a July delivery if the committee agrees. This will also be part of the new budget.

The new engine is here, the men will be working on mounting equipment, loading hose, pumping and drivers training. The vehicle should be in service by June 1<sup>st</sup>. The other engine will go to the broker on June 2<sup>nd</sup>. We have a balance due of \$1,973.83 due to the changes we made at final inspection. The total cost comes to \$456,220.03.

I notified everybody that we received a lawsuit this past week. This happened two years ago when a Firefighter was out doing inspections. He was stopped at an intersection when a woman on a bike ran into the front of the car. Our insurance company is aware and they said their legal team would be

contacting us. Trustee Chmura asked what the deductible is, the Chief said \$500. Attorney Flaherty stated that whatever the deductible is then that is what the department will be responsible for as far as legal fees. Discussion.

Last week our men went out and collected money for Burn Camp. They did a great job and collected \$9,000.00 over three days. This will allow them to sponsor several kids for burn camp.

I have been in contact with Kurt Hoffman from Baker and Baker and asked for a quote for the audit for this year. This past year went well and everything was done in a timely manner.

The bathroom remodel is ongoing; the shower doors have been installed. The vanity cabinets are here and we are waiting for the mirrors, urinals and the marble tops for the vanities. We hope to have it done by the end of the fiscal year.

The reappointment of Commissioner Golebiowski is on the agenda. He filled the term of Trustee Lymperopulos. He did a great job and is dedicated to the department. I contacted him and he is very interested in continuing on as a Commissioner.

A motion was made by Trustee Martell and seconded by Trustee Skyba to accept the Chiefs report as presented for April 2012.

AYES: 6 NAY: 0

MOTION CARRIED

#### **Presidents Report:**

Trustee Chmura stated that he will cover things in other parts of the meeting.

Attorney Shawn Flaherty discussed the changes he would like to see with the way we prepare our budget. Discussion. Also discussed the law that passed in regards to the Open Meetings Act and what needs to be done to be compliant.

Trustee Martell asked about the IMRF salary posting for the total compensation package. Attorney Flaherty said they are taking the conservative stance that all salaries need to be posted.

#### **Committee Reports:**

Finance Committee- Trustee Chmura stated that Baker and Baker have sent an engagement letter for the audit at a cost of \$21,550 if there are no problems then it will be placed on the next agenda.

Building and Equipment Committee- Chairman Trustee Szczurek stated the chief covered most of it and they will be having a meeting about the Air packs and new squad soon.

Technology and PR Media Committee- Chairman Strempek stated nothing to report at this time.

Policy Committee- Chairman Trustee Skyba stated nothing to report at this time.

Pension Fund- Trustee Martell stated it was a long meeting. The new accountants for the pension fund did an audit of the records and discovered an overpayment to a retiree, a possible underpayment to a widow and possible errors on the 1099's. There may be possible restitution from the pension fund. MB Financial made changes and things were supposed to be invested a certain way and they were not. Discussion on the Investment Policy. Approved the actuarial amount for the District which will reduce the pension liability.

**Old Business:**

None.

**New Business:**

Motion made by Trustee Martell and seconded by Trustee Skyba to reappoint Andrew Golebiowski as Fire Commissioner of the Norwood Park Fire Protection District for a three year term, from June 1, 2012 to May 31, 2015.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Szczurek to approve the change of our Insurance Broker from Wells Fargo to American Westbrook Insurance Services, LLC.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Martell to approve the payment of \$1,973.83 for the additions and changes made at the final inspection to the 2012 Pierce Pumper.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to go into Closed Session to discuss personnel, litigation, Collective Bargaining Agreement negotiations, the possible release of Closed Session Minutes and to approve the Closed Session Minutes from April 10<sup>th</sup>, 2012.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Went into Closed Session at 7:33 P.M.

Returned from Closed Session at 7:48 P.M., all present except for Trustee Lympelopulos.

Motion by Trustee Strempek and seconded by Trustee Skyba to approve the destruction of Closed Session audio tapes, up to and including October 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Chmura; yes, Trustee Jarosz; yes,  
Trustee Szczurek; yes, Trustee Strempek; yes,  
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion was made by Trustee Strempek and seconded by Trustee Skyba to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:50 P.M.

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Doug Strempek  
Secretary

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James Chmura  
President