

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 12th day of February, 2013 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Motion by Trustee Martell and seconded by Trustee Jarosz to have Trustee Szczurek act as Acting Secretary.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; absent,

 Trustee Lymperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; absent,

 Trustee Lymperopulos; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Jarosz and seconded by Trustee Lymperopulos to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Martell and seconded by Trustee Skyba to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; absent,
Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Jarosz and seconded by Trustee Szczurek to approve the minutes of the Regular meeting held on January 8th, 2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; abstain,
Trustee Chmura; abstain, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; absent,
Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
January 31, 2013

Assets

Checking and money market accounts (interest rate- APY):	
Plaza Bank checking (0.046%)	\$1,791
Plaza Bank money market (0.295%)	84,867
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	278,379
Plaza Bank-Medical 1003102	2,836
Suburban Bank & Trust	-- --
Total checking and money market accounts	<u>368,446</u>

Certificates of deposit (interest rate and maturity):	
Plaza Bank (0.65%, 03/02/13)	618,043
Belmont Bank and Trust (1.20% 08/23/12)	528,032
Plaza Bank (0.85% 01/17/13)	123,884
Plaza Bank (0.65% 03/18/13)	419,570
Plaza Bank (0.65% 06/23/13)	469,412
Belmont Bank (1.00% 08/21/14)	509,219
Belmont Bank (1.00% 07/19/14)	<u>359,776</u>
Total certificates of deposit	<u>3,027,936</u>
Total checking, money market and certificates of deposit	<u>\$ 3,396,382</u>

Motion by Trustee Skyba, seconded by Trustee Szczurek to approve the Treasurer's report as presented from the Financial Statement for January 2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; absent,
Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Trustees were emailed last week about Brad Virgils needing to have surgery on his shoulder. He will have the surgery on March 18th and the estimated time to return to work is 12 weeks, if everything goes well. This is a Workers Compensation case from December 2010 motor vehicle accident. We will be one man short on this crew so we will be running into some overtime. Trustee Lympelopulos asked about Brad Virgils when he came back to work he was able to pass the FCE exam so the doctors released him, Chief Stenson explained that he challenged the test and that he wanted to come back to work. He did not reinjure his shoulder, there is scar tissue and the new doctor is confident that he can help him with the pain.

We had our IT guy Rich Busser in for annual maintenance on the computers in January. We have been running into trouble when reporting on the Lieutenant unit. The commanders and lieutenant's computers are tied in together for the Firehouse reporting system. Rich said we needed to upgrade the

commanders unit in order to work out these problems. I worked with the technology committee and the Dell Government account to get the quotes you have in your packets. Cyndi's computer is running very slow and also needs to be updated. We will take the commander's old unit and replace the oldest computer in the training room and we will take Cyndi's and move it to the Lieutenant's room. We will keep one as a backup and we will get rid of one.

Everybody received a copy of the 10 year report. Megan Gaseor our summer intern worked on this project throughout the summer with Lt Stan Koy. We did the printing and binding ourselves in the office. We sent Megan a couple of copies so she can use them for her resume. Trustee Martell would like this to continue on a regular basis. Discussion. It is also going to be available on-line.

The last Pension meeting Commander Carpino was granted a regular pension. He is still appealing the duty related disability. We have figured out how much we owe him from the time he started paying 100% of his insurance. I have a breakdown for everybody to review. I will put it as a motion on next month's meeting to complete the payout to Joe Carpino. Discussion.

Just a reminder the April meeting is now scheduled for the 16th due to the election. This has already been posted in the paper.

We are hosting a car seat class scheduled for March 20th through the 23rd. Five of our men will be taking the class. Because we are hosting our department is free. Representative McAuliffe helped us secure a grant through State Farm for \$1,000.00 to purchase car seats in the event that somebody's seat is in disrepair. On the last day of class, we will be hosting a drive through seat check in our station.

Bathroom remodel phase 2, we want to begin phase 2 with replacing the dividers of the toilets and urinals. The cost for these would be about \$3,200. We would also like to replace the ceiling tiles at a cost of approximately \$1,500 and add some lighting for \$1,500. Phase 3 would be next year and would be the inserts for the 4 showers that would cost about \$5,000. This would complete the project. We originally budgeted \$30,000 for the whole job and so far have spent \$8,200.00. The total remodel would cost approximately \$19,000.00. I will have phase 2 on the March agenda (\$6,200) after I meet with the Building and Equipment committee.

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to accept the Chiefs report as presented for January 2013.

Trustee Skyba commented that his name is incorrect in the 10 year report.

Trustee Szczurek discussed the carpeting in the office, chief stated that he was going to discuss this with the Building and Equipment Committee. Discussion.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

None

Committee Reports:

Finance Committee- Trustee Chmura stated there is nothing at this time.

Building and Equipment Committee- Chief continued the discussion on which type of flooring we should have in the office area. It was decided that it will be discussed in an upcoming Committee meeting.

Technology and PR Media Committee- Chairman Strempek was not present, Trustee Szczurek reported for him stating that Trustee Strempek felt that the Dell computers that are on the agenda is a good quote and a right fit. Trustee Jarosz discussed having the packets sent to the Trustees on computer and become paperless. Discussion on what they would use at the meeting, Trustee Martell stated that if Trustees have their own I-pad they can use that or lap tops and if not that the District could recycle an old laptop from the ambulance for the trustee to use, but it would be the District's property. Trustee Chmura stated that that we will have Trustee Strempek look into I-pads. Discussion. There is a service that you can also use. It could cut down on the time and paper of putting this all together, and we would be going green. Trustee Chmura stated that if we were even going to do it, that Trustee Strempek would give a demonstration and look into our options.

Policy Committee- Chairman Trustee Skyba stated there is nothing to report at this time.

Pension Fund- Trustee Martell stated the Pension Fund granted Commander Carpino his retirement as of August 31, 2012. Discussion on how this came about. Statistics from MB Financial are not great but better than they use to be. Return for the year is 7.4% and the target was 7%. Discussion. Trustee Chmura stated that things are going good and that the Pension Board is very pleased with the way it is going.

Trustee Skyba stated that at the seminar he was at he received a copy of an interesting article about how to handle media headlines and scrutiny of pensions. Trustee Martell stated that on the tax bill it does not mention what grade we have. We have always been in the top 5%. Trustee Chmura stated that it is easy to explain that the unfunded amounts are like a mortgage and they will be paid over 30 years. Discussion.

Old Business:

None

New Business:

Trustee Martell explained the sick time buyback. He said that the numbers have been reviewed and are correct. Discussion. Trustee Martell explained the process and how there is a minimum of 480 hours and a cap of 960 hours. Chief explained that there are many more firemen that have reached the 480 hours. Discussion about how it is a liability in the audit every year.

Motion by Trustee Jarosz and seconded by Trustee Martell to approve the payout of elective sick time buyback in February to the following:

Kevin Stenson- 87 hours \$3,048.48

John Kovalcik- 100 hours \$5,379.60

Dan Johnson- 61 hours \$2,761.19
Paul Striedl- 120 hours \$3,168.00
Art Koszczuk- 120 hours \$4,077.84
Claude Erlewein-144 hours \$4,793.04
Paul Kossifologos- 144 \$4,167.36
Steve Henmueller- 72 hours \$2,104.56
Leigh Unger- 120 hours \$3,529.92
Randy Davis- 144 \$4,327.20
Joey Irsuto- 96 hours \$2,823.84

Total elective buyback in February 2013 \$40,181.03

Payout of elective sick time buyback in March 2013 to the following:

Kevin Stenson- 87 hours \$3,048.48
John Kovalcik- 100 \$3,990.40
Dan Johnson- 61 hours \$2,652.31

Total elective buyback in March 2013 \$9,691.19

Payout of elective sick time buyback in April 2013 to the following:

Kevin Stenson- 87 hours \$3,048.48
John Kovalcik- 104 \$3,231.28
Dan Johnson- 62 hours \$2,568.18

Total elective buyback in April 2013 \$8,847.94

Grand total of sick time buyback- \$58,720.16

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; absent,
Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Lymperopulos and seconded by Trustee Martell, to approve the purchase of two (2) - Windows 8 Pro, 64-bit OptiPlex 7010 Desktop computers as per the quotes from Dell Computer Government Accounts at a total cost of \$2,427.39.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; absent,
Trustee Lymperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion to go into Closed Session was tabled.

Motion was made by Trustee Lymperopulos and seconded by Trustee Skyba to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:34 P.M.

Paul Szczurek
Acting Secretary

James Chmura
President