

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 12th day of November, 2013 at 7:03 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lymperopulos; yes,

 Trustee Romano; absent, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Jarosz and seconded by Trustee Lymperopulos to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Lymperopulos to approve the payment of all current bills in the amount of \$400,799.22.

Roll Call: Trustee Lymperopulos; yes, Trustee Strempek; yes,

 Trustee Szczurek; yes, Trustee Jarosz; yes,

 Trustee Martell; yes, Trustee Skyba; yes,

 Trustee Romano; absent.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Strempek and seconded by Trustee Szczurek to approve the minutes of the Regular meeting held on October 8th, 2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; absent.

AYES: 6 NAY: 0 MOTION CARRIED

A motion was made by Trustee Jarosz and seconded by Trustee Skyba to approve the minutes of the Closed Session meeting held on October 8th, 2013.

Roll Call: Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Skyba; yes, Trustee Martell; yes,
Trustee Romano; absent.

AYES: 6 NAY: 0 MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
October 31, 2013

Assets

| | |
|--|---------------------|
| Checking and money market accounts (interest rate- APY): | |
| Plaza Bank checking #4303503 (0.046%) | \$5,325.62 |
| Plaza Bank money market #4303498 (0.295%) | 717,715.59 |
| Plaza Bank ambulance billing moneymarket #4304492 (0.295%) | 615,609.46 |
| Plaza Bank-Medical #1003102 | <u>3,338.21</u> |
| Total checking and money market accounts | <u>1,341,988.88</u> |

| | |
|--|----------------------------|
| Certificates of deposit (interest rate and maturity): | |
| Plaza Bank (0.65%, 09/02/14) | 621,036.10 |
| Belmont Bank and Trust (1.00% 08/23/14) | 537,956.77 |
| Plaza Bank (0.64% 07/17/14) | 124,481.87 |
| Plaza Bank (0.65% 09/18/14) | 421,601.78 |
| Plaza Bank (0.65% 12/23/14) | 471,684.89 |
| Belmont Bank (1.00% 08/21/14) | 514,309.80 |
| Belmont Bank (1.00% 07/19/14) | <u>364,285.16</u> |
| Total certificates of deposit | <u>3,055,356.37</u> |
| Total checking, money market and certificates of deposit | <u>\$ 4,397,345.25</u> |

Nothing coming due this month. Next month we should have the Key Indicator Report.

Motion by Trustee Skyba, seconded by Trustee Lymperopulos to approve the Treasurer's report as presented from the Financial Statement for October 2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Included in your packet is a breakdown of overtime, there was an extreme amount of overtime for the month. October is always high in overtime due to the open house and safety town. There are 63 hours that will be reimbursed for training from MABAS and the Illinois Terrorism Task Force. We had Rich Appelhans out on Workers Compensation and Art Koszczuk off on injury; this resulted in 8 overtime days to cover minimum manning. The good news is we are finally back to full staffing as of today.

There is a scheduled hearing in the Commander Carpino disability case on November 20th. I will try and attend if the case is not continued.

The lighting project is at a standstill, we are still waiting on prices from Advance on the aluminum poles and for them to rework the rebate numbers to include the installation. Trustee Martell asked if we still are eligible for the grant. I reached out to H&H to see if they could purchase the fixtures, do the installation and the grant work. They said they would be able to do it all but they have not come through and they are not answering my emails. There is no hurry at this point. I will work with the building and equipment committee when I get more information.

The Christmas party is scheduled for December 7th, I hope all can make it, please call Cyndi with your response.

We are in the middle of our annual maintenance on our apparatus. The Truck was in need of a major brake job, tires and alignment, this year's maintenance on this vehicle will be about \$13,000. The annual maintenance on our reserve Engine was \$6,500. Our new Engine will be going in after the new year.

The current expenses for the month were over \$400,000, mainly due to \$12,500 in overtime, \$5,000 for ambulance repair, \$6,500 for engine maintenance and \$3,000 toward the entry level testing.

The finance committee would like to do a Truth in Taxation at 10% with the levy due to the new growth in the District. We would need to post this in the paper 7 to 14 days before the hearing on December 10th at 6:30pm. We contacted the newspaper and we would have to send them the notice by November 15th in order to publish it on November 28th. Lauterback and our Attorney Shawn Flaherty will assist us with the process.

Our VFIS renewal is on the agenda, we received a 4.88% increase over last year. The old premium was \$36,744 and the increase brings it to \$38,538.

Motion by Trustee Martell and seconded by Trustee Skyba to accept the Chief's Report for October 2013 as presented.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Martell stated they met last month and spent an extensive amount of time going over the audit. The audit is final; the MD&A is in draft form. Discussed Truth in Taxation, there was a number of properties that went on the books this year; it will give us a chance to collect this new growth.

Building and Equipment Committee- Chairman Szczurek stated the Chief said that there is no rush, when we have numbers and more information we will proceed.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Chairman Skyba stated there is nothing to report at this time.

Pension Fund- Trustee Martell stated there was a meeting but he was unable to attend. Trustee Jarosz stated there was a new accountant at the meeting from Lauterbach due to Wes no longer being the accountant for the pension fund. They did not have the financials done for the 2nd time in a row, but did send it in the mail. MB Financial did not attend either due to a scheduling confusion. Discussion on report received.

Old Business:

None

New Business:

Motion by Trustee Lympelopulos and seconded by Trustee Strempek to accept the preliminary audit draft for 2013 fiscal year as presented by Knutte and Associates.

Trustee Martell asked if there were any questions. Next month the auditor will be there to explain everything in the report. Finance Committee met and went over the audit. There was a deficit of \$425,386 not including the Pension Fund. This is the 3rd year in a row with a deficit. Discussion on expenses and revenues. Pension Fund ran even this year; they took in as much as they paid out with employee/employer contributions. Discussion on OPEB, and the number that will be reported on the property tax bills, eventually we will have to address this.

Roll Call: Trustee Strempek; yes, Trustee Lympelopulos; yes,

 Trustee Szczurek; yes, Trustee Jarosz; yes,

 Trustee Skyba; yes, Trustee Martell; yes,

Trustee Romano; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to approve the payment of \$18,775.02 to the 2% Foreign Fire Insurance Board.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Lympelopulos to approve the Norwood Park Fire Protection District's Property and Casualty Renewal Premium at a cost of \$38,538.00 through VFIS/Ideal Insurance Agency.

Roll Call: Trustee Strempek; yes, Trustee Jarosz; yes,
Trustee Skyba; yes, Trustee Martell; yes,
Trustee Szczurek; yes, Trustee Lympelopulos; yes,
Trustee Romano; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Skyba to approve the Renewal Customer Service Agreement with Call One Incorporated for a two (2) year term.

Trustee Skyba asked what the cost is for this, Chief stated that it is different each month dependent on usage. This also includes the circuits which is the largest part of the bill. Trustee Strempek explained some options and why certain things will not work.

Roll Call: Trustee Lympelopulos; yes, Trustee Strempek; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,

Trustee Martell; yes, Trustee Skyba; yes,

Trustee Romano; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Closed Session was tabled.

Motion was made by Trustee Jarosz and seconded by Trustee Lympelopulos to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:34 P.M.

Andrew Skyba
Secretary

Douglass Strempek
President