

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 14th day of January, 2014 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; absent, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lymperopulos; yes,

 Trustee Romano; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Lymperopulos to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Len Romano wanted to state that he had a garage fire and that the fire department did a great job and did not do any unnecessary damage. He wanted to thank everyone in the department.

A motion was made by Trustee Skyba and seconded by Trustee Romano to approve the payment of all current disbursements in the amount of \$462,456.55.

Roll Call: Trustee Romano; yes, Trustee Lymperopulos; yes,

 Trustee Strempek; yes, Trustee Szczurek; yes,

 Trustee Jarosz; absent, Trustee Martell; yes,

Trustee Skyba; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Lympelopulos and seconded by Trustee Strempek to approve the minutes of the Regular meeting held on December 10th, 2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion to approve the minutes of the Public Hearing held on December 10th, 2013 was tabled.

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
December 31, 2013

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$5,325.62
Plaza Bank money market #4303498 (0.295%)	9,386.78
Plaza Bank ambulance billing money market #4304492 (0.295%)	622,193.91
Plaza Bank-Medical #1003102	<u>1,913.21</u>
Total checking and money market accounts	<u>638,819.52</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 09/02/14)	622,033.23
Belmont Bank and Trust (1.00% 08/23/14)	539,307.29
Plaza Bank (0.64% 07/17/14)	124,481.87
Plaza Bank (0.65% 09/18/14)	422,278.70
Plaza Bank (0.65% 12/23/14)	472,442.22
Belmont Bank (1.00% 08/21/14)	515,600.96
Belmont Bank (1.00% 07/19/14)	<u>364,285.16</u>

Total certificates of deposit 3,060,429.43

Total checking, money market and certificates of deposit \$ 3,699,248.95

Trustee Martell stated that we are at the calendar year end and that all of our CD's will be maturing this year, we will not be receiving rates of .65% or 1.00%. Currently rates are around .4% We have to follow our Investment Policy and look for other ways to invest in order to receive a better return. Trustee Martell will look into different options as long as it is an insured depository institution.

Motion by Trustee Romano, seconded by Trustee Skyba to approve the Treasurer's report as presented from the Financial Statement for December 2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

I hope everybody enjoyed the class on Saturday, the office staff thought the material was excellent and the presenters were very good. DiMaggio Restaurant donated half the food. In a couple of years maybe we can do the same class as a refresher. Trustee Szczurek wanted to thank Chief Stenson and Trustee Martell for all the work they put into planning the class.

I sent the ordinance on remote participation to the policy committee. In order to develop this ordinance, we would have to change the trustee rules and regulations. I have talked to Shawn and he had suggested last time he was at our meeting that he should take a look at all of our policies this year. He asked if we want to do a rules overhaul instead of doing a piecemeal on the new remote participation ordinance. I will touch base with the policy committee and see what they want to do. Trustee Strempek asked if the attorney will charge a flat rate or by the hour for this. Chief will look into this.

We are reviewing policies on conceal and carry for our patient transports and station policies of no guns allowed. This is a hot topic and we are gathering policies from Good Samaritan and Resurrection Hospital along with other departments. Basically we will be questioning all of our patients and if they have a weapon we need to secure it in a lock box and fill out a chain of custody form and hand it over to the receiving hospital. I will send the information to the policy committee when we fine tune it.

There was 141 hours of overtime in December; 60 hours will be reimbursed by MABAS and USAR, 72 hours or 3 sick days were to cover minimum manning.

Mandatory sick time buyback is on the agenda. This has been reviewed by Treasurer Martell, DC Kovalcik, Cyndi and I.

The polar vortex has come and gone, we had a couple of leaks from vents on the roof, our overhead door and two of our furnaces needed repairs. We had a small accident with the truck while backing into the station. Other than that we went on many calls with frozen pipes and busted sprinkler heads. We were a warming center in case anybody needed it but nobody took us up on it. Hopefully we won't see that again this year.

There is a pension meeting scheduled for January 22, 2014 at 7pm.

Motion by Trustee Lympelopulos and seconded by Trustee Szczurek to accept the Chief's Report for November 2013 as presented.

AYES: 6 NAY: 0

MOTION CARRIED

President Report:

Kevin will look into our class to see if the hours counted towards training. February 8th in Lombard is the NIAFPD Trustee training.

Committee Reports:

Finance Committee- Trustee Martell stated there is nothing to report at this time.

Building and Equipment Committee- Chairman Szczurek stated there is nothing at this time.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Chairman Skyba stated there is nothing to report at this time other than looking over the new policy.

Pension Fund- Trustee Martell stated there is nothing to report at this time- there is a meeting on January 22nd.

Old Business:

None

New Business:

Motion by Trustee Szczurek and seconded by Trustee Skyba to approve the payout of mandatory sick time buyback to the following:

Kevin Stenson-	48 hours	\$3,055.68
Stanley Grygiel-	72 hours	\$2,584.08
Paul Striedl-	96 hours	\$3,312.72
Ron Schneider-	120 hours	\$3,659.52
Dan Davila-	120 hours	\$3,714.00
Larry Curran-	48 hours	\$1,460.64
Total mandatory buyback		\$17,786.64

Roll Call: Trustee Romano; yes, Trustee Strempek; yes,
Trustee Lyemperopulos; yes, Trustee Jarosz; absent,
Trustee Szczurek; yes, Trustee Martell; yes,
Trustee Skyba; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Closed Session was tabled.

Motion was made by Trustee Skyba and seconded by Trustee Strempek to adjourn the meeting.

AYES: 6 NAY: 0 MOTION CARRIED

Meeting adjourned at 7:22 P.M.

Andrew Skyba
Secretary

Douglass Strempek
President