

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 11th day of March, 2014 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lymperopulos; absent,

 Trustee Romano; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Jarosz and seconded by Trustee Szczurek to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to approve the payment of all current disbursements in the amount of \$421,585.24.

Chief Stenson gave a breakdown of the total.

Roll Call: Trustee Romano; yes, Trustee Lymperopulos; absent,

 Trustee Strempek; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Martell; yes,

 Trustee Skyba; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Romano to approve the minutes of the Regular meeting held on February 11th, 2014.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; abstain, Trustee Szczurek; yes,
Trustee Strempek; abstain, Trustee Lymperopulos; absent,
Trustee Romano; yes.

AYES: 4 ABSTAIN: 2 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
February 28th, 2014

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$5,325.62
Plaza Bank money market #4303498 (0.295%)	352,538.71
Plaza Bank ambulance billing money market #4304492 (0.295%)	144,649.29
Plaza Bank-Medical #1003102	<u>1,651.69</u>
Total checking and money market accounts	<u>504,165.31</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 09/02/14)	623,020.98
Belmont Bank and Trust (1.00% 08/23/14)	540,661.20
Plaza Bank (0.64% 07/17/14)	124,683.93
Plaza Bank (0.65% 09/18/14)	422,278.70
Plaza Bank (0.65% 12/23/14)	472,442.22
Belmont Bank (1.00% 08/21/14)	516,895.36
Belmont Bank (1.00% 07/19/14)	<u>365,199.69</u>

Total certificates of deposit	<u>3,065,182.08</u>
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Total checking, money market and certificates of deposit	<u>\$ 3,569,347.39</u>
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Motion by Trustee Skyba, seconded by Trustee Romano to approve the Treasurer's report as presented from the Financial Statement for February 2014.

Chief stated that we are starting to get money in from taxes.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopoulos; absent,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Reported last month that Workmen's Compensation was charging us for sick time buyback on our audit. The auditor thought this was wrong and wrote it up but when we received the results of the audit we continued to be charged for the sick time. Contacted the auditor and she explained that she was overruled by her superiors and this is the way it had to be. Trustee Martell explained what he found out about this issue.

Reported last month that a new ambulance would cost between \$150,000 and \$175,000. After researching the award for the state group purchase I find that the price is between \$200,000 and \$225,000. I spoke with Treasurer Martell about leasing or financing this vehicle and we will research our options when the time comes.

We had a minimum amount of overtime for the month, 29 hours total or which 16 hours will be reimbursed from USAR. The other hours were from team member training.

Reported the options we have on updating the Plymovent system. We have Nederman giving us a price on replacing it with their system. There are a few departments in our division that have this system. We would like to replace this over two years to utilize the IPRF grant. After we get a couple of quotes, it will go to the Building and Equipment Committee.

We were initially going to use the IPRF grant to replace the air bags. We have researched and found that we can replace the air bags for around \$6,000. We are gathering information and we will forward this to the building and equipment committee in hopes of putting it on the agenda for next month. The current system is very old and dry rotting. We originally had 4 bags and have lost two due to failure. The cost of replacing a bag at a time was not cost effective.

Last month we talked about the pension fund and how Lauterbach was not getting us the reports we needed in a timely manner for the pension board meetings. Jeff has talked with them and let them know that the pension board was not happy and we would possibly have to change the dates of the meetings. They assured Jeff that there was no need to change the meetings and they would have the information on time for now on.

Received information from Jeff that firefighter Rich Appelhans has transferred two years of military service into creditable service by purchasing this time for \$46,568. This changes his date of hire from February 16, 1996 to February 16, 1994. Trustee Martell states that we have to match that and it increases our liability.

Deputy Chief Kovalcik is on vacation returning next Sunday and I will be out of town from Thursday the 13th through Saturday the 22nd. The Shift Commanders will be in charge for the three days both of us will be gone. I will be available by cell phone.

Trustee Skyba asked about Narcan, chief stated that we have had that on the ambulance for years. Trustee Martell asked about TPA, Chief explained the protocols that are in place for instances when this may be needed.

Motion by Trustee Martell and seconded by Trustee Strempek to accept the Chief's Report for February 2014 as presented.

AYES: 6 NAY: 0

MOTION CARRIED

President Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Martell discussed the possibility of a lease for the ambulance. Operating leases for technology maybe something to look into. Discussion.

Building and Equipment Committee- Chairman Szczurek stated there is nothing at this time.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Chairman Skyba stated that they have been in contact and are waiting for Attorney Flaherty to complete the update to the Rules and Regulations and then will complete the policy for electronic attendance at meetings.

Pension Fund- Trustee Martell stated that he called MB Financial to make sure they understood what he was looking for since 50-55% of portfolio is bonds and he wanted a rate shock analysis. Also, there was concern with having money to invest, that they were holding money and not investing in the market. He told him that he wanted that money invested. He wants MB Financial to run the projections every quarter.

Old Business:

None

New Business:

Motion by Trustee Jarosz and seconded by Trustee Martell to approve the purchase of ten (10) 100' Red 4" hose with stortz couplings from Paul Conway Shields & Equipment at a cost of \$4,935.00.

Trustee Skyba asked about shipping charges, Chief stated they charge even if in the state. This company will also be stamping and numbering the hose.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; absent,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to approve Ottosen Britz Kelly Cooper & Gilbert, Ltd. to update the Norwood Park Fire Protection District's Rules and Regulations at a cost of \$2,000.00.

Roll Call: Trustee Romano; yes, Trustee Strempek; yes
Trustee Jarosz; yes, Trustee Martell; yes,

Trustee Skyba; yes, Trustee Szczurek; yes,

Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Szczurek to approve the payout of elective sick time buyback to the following:

Stanley Koy 240 hours \$8,087.76

Total elective buyback \$8,087.76

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lympelopulos; absent,

 Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Strempek to adopt and approve Resolution #14-1, A Resolution Denouncing Action by Russia, Supporting the Country of Ukraine.

Trustee Martell pointed out the need to change the Name on the Resolution. Also pointed out that this needs to be sent to MB Financial to make sure the Pension Fund does not have any investments with Russia. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lympelopulos; absent,

 Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Closed Session was tabled.

Motion was made by Trustee Skyba and seconded by Trustee Szczurek to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:35 P.M.

Andrew Skyba
Secretary

Douglass Strempek
President