

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8th day of July, 2014 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lympelopulos; yes,

 Trustee Romano; yes, Chief Stenson; yes.

Motion by Trustee Strempek and seconded by Trustee Szczurek to appoint Trustee Jarosz as acting Secretary.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lympelopulos; yes,

 Trustee Romano; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Martell and seconded by Trustee Lympelopulos to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Mr. Harczak (Coldwell Banker realtor) answered questions regarding property for sale next to the firehouse. Trustee Lymperopulos stated that we should not entertain the thought of purchasing this property since there is no need.

A motion was made by Trustee Romano and seconded by Trustee Szczurek to approve the payment of all current disbursements in the amount of \$421,207.32.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Lymperopulos to approve the minutes of the Regular meeting held on June 10th, 2014.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; abstain.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Szczurek and seconded by Trustee Strempek to approve the minutes of the Closed Session meeting held on June 10th, 2014.

Roll Call: Trustee Skyba; absent, Trustee Jarosz; yes,
Trustee Strempek; yes, Trustee Romano; abstain,
Trustee Martell; yes, Trustee Szczurek; yes,
Trustee Lymperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
June 30th, 2014

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$3,433.76
Plaza Bank money market #4303498 (0.295%)	397,434.42
Plaza Bank ambulance billing money market #4304492 (0.295%)	363,234.38
Plaza Bank-Medical #1003102	<u>1,124.69</u>
Total checking and money market accounts	<u>765,227.25</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 09/02/14)	624,032.29
Belmont Bank and Trust (1.00% 08/23/14)	541,974.25
Plaza Bank (0.64% 07/17/14)	124,881.92
Plaza Bank (0.65% 09/18/14)	423,635.79
Plaza Bank (0.65% 12/23/14)	473,960.53
Belmont Bank (1.00% 08/21/14)	518,150.69
Belmont Bank (1.00% 07/19/14)	<u>366,096.58</u>

Total certificates of deposit 3,072,732.05

Total checking, money market and certificates of deposit \$ 3,837,959.30

Motion by Trustee Szczurek, seconded by Trustee Romano to approve the Treasurer's report as presented from the Financial Statement for June 2014.

Trustee Martell stated on a cash basis we have a surplus for the fiscal year. So when the audit comes it may be different. This was a record year for ambulance fees collected.

We have a couple CDs maturing so we will be looking at other options and possibly move some money.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Yesterday I received a copy of the Trustees rules and regulations from Shawn. There are 216 pages (6 chapters) and we need to go through each page and take out what doesn't pertain to us and add things that do. This will take us quite a bit of time, once the office staff completes a chapter we will forward it to the committee and then put it on the agenda one chapter at a time for approval. This process could take a year or so. We would still need to look at our policies and Firemen rules and regulations. Shawn has offered to come to a meeting to explain everything. Next month we have the budget hearing maybe that would be a good time for Shawn to attend.

Discussion about having Attorney Flaherty at the next meeting.

We received the report from the architect that was recommended to us from B and F. We will try and find a roofer to coincide with the tuck pointer to complete the job. Everybody has a copy of the architect's opinion. You had approved up to \$7,500 for a licensed architect or structural engineer. The B and F architect charged us \$100 for his opinion and stamped it. Discussion on the process.

The switch to the Linden Group broker is on the agenda. They have already helped us out with the dental and they did some work for us on the BC/BS renewal. We are looking forward to working with them in the future.

The Lutheran General transition is going well, July 1st came and we started with their reporting system. So far so good, some minor hiccups but we are working them out as we go. They have welcomed us with open arms and we have received letters from the administration welcoming us. August 1st is right around the corner and our medics are completing all the required training.

The Nederman exhaust system is fully installed, they are just waiting for our Engine to get back from the body shop to hook up the last piece of equipment. We will pay the second half of the bill when we receive the IPRF grant next March.

Our ambulance committee met with the representative from Foster Coach and Horton ambulance. They have the state bid and we are working with them on the specs. We received the prints today with the equipment we want and the changes we requested. We are having another meeting next Tuesday. The quote we have right now is for the E450 (gasoline) chassis for \$171,000. Our goal is to have the purchase on the August 12th agenda.

We are looking at new defibrillators; the manufacturer came by and would like to work with us on a grant. The price for a new one is approximately \$30,000 apiece; our old ones are 7 years old. We are

looking into other ways to purchase this equipment. Our new system has some procedures they do that our current defibrillators are not equipped to do. They are not asking us to go out and purchase these but if we are going to get new ones they would like us to make sure the new equipment can accommodate their procedures.

The August budget hearing will begin at 7pm followed immediately by the board meeting.

Motion by Trustee Lymperopulos and seconded by Trustee Strempek to accept the Chief's Report for June 2014 as presented.

AYES: 6 NAY: 0

MOTION CARRIED

President Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Martell stated that we should have a finance meeting before the budget hearing. Trustee Martell also stated that everyone received their tax bills and there are increases and decreases throughout the district. Discussion

Building and Equipment Committee- Chairman Szczurek stated there is nothing at this time.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Trustee Jarosz stated there is nothing at this time.

Pension Fund- Trustee Martell stated there is a meeting July 21st at 7:00pm. Chief Stenson was asked about the proposal from Lauterbach and Amen. It will be discussed at the Pension meeting.

Old Business:

None

New Business:

Motion by Trustee Jarosz and seconded by Trustee Martell to approve the change of our Insurance Broker from American Westbrook Insurance Services to Linden Group Health Services effective July 1st, 2014.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Szczurek to approve Lauterbach & Amen, LLP to provide monthly accounting assistance and audit support to the Norwood Park Fire Protection District for year ended June 30, 2015, at a cost of \$13,390.00.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Romano and seconded by Trustee Strempek to approve the proposal from Guardian starting August 1st, 2014 for the Norwood Park Fire Protection District's dental insurance policy.

Trustee Martell asked if the Union had been notified. Chief Stenson said the union sent the information out to the firemen today. The new policy is better than the current one so it shouldn't be a problem.

Roll Call: Trustee Romano; yes Trustee Lymperopulos; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Skyba; absent,
Trustee Martell; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Martell to go into Closed Session to discuss personnel & possible litigation.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Went into Closed Session at 7:52PM

Returned from Closed Session 8:15PM all Trustees present.

Motion was made by Trustee Jarosz and seconded by Trustee Lympelopulos to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:16 P.M.

Wayne Jarosz
Acting Secretary

Douglass Strempek
President