

**MINUTES OF THE RESCHEDULED REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 9th day of June, 2015 at 7:30 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lymperopulos; yes,

 Trustee Romano; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Romano to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the payment of all current disbursements in the amount of \$417,344.69.

Roll Call: Trustee Romano; yes, Trustee Strempek; yes,

 Trustee Jarosz; yes, Trustee Skyba; yes,

 Trustee Martell; yes, Trustee Szczurek; yes,

 Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Lympelopulos to approve the minutes of the Regular meeting held on May 11th, 2015.

Roll Call: Trustee Lympelopulos; yes, Trustee Szczurek; yes,
Trustee Martell; yes, Trustee Romano; yes,
Trustee Strempek; yes, Trustee Jarosz; yes,
Trustee Skyba; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Strempek to approve the minutes of the Closed Session meeting held on May 11th, 2015.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Szczurek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
April 30th, 2015

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$4,490.96
Plaza Bank money market #4303498 (0.295%)	776,672.78
Plaza Bank ambulance billing money market #4304492 (0.295%)	603,793.81
Plaza Bank-Medical #1003102	<u>(878.56)</u>
Total checking and money market accounts	<u>1,384,078.99</u>

Certificates of deposit (interest rate and maturity):	
Plaza Bank (0.65%, 03/02/16)	627,042.93
Belmont Bank and Trust (1.00% 08/23/16)	547,392.51
Belmont Bank (1.00% 08/05/16)	126,016.55
Plaza Bank (0.65% 03/18/16)	425,679.62
Belmont Bank (1.00% 08/21/16)	523,330.78
Belmont Bank (.996% 07/19/16)	<u>369,756.55</u>
 Total certificates of deposit	 <u>2,619,218.94</u>
 Total checking, money market and certificates of deposit	 <u>\$ 4,003,297.93</u>

Motion by Trustee Skyba, seconded by Trustee Romano to approve the Treasurer’s report as presented from the Financial Statement for May 2015.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes,

 Trustee Strempek; yes, Trustee Jarosz; yes,

 Trustee Lyemperopulos; yes, Trustee Szczurek; yes,

 Trustee Martell; yes .

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

The new ambulance will be here tomorrow; they will deliver the new one and take the trade in with them. We will then start to mount equipment and stock the Ambulance. We will need to have IDPH and Lutheran General come out to inspect before we put it in service. We are hoping for next Friday June 19th.

Trustee Kolaski has signed up for the IAFPD conference where he will take the 3 Advanced Trustee Training courses. The conference is in Peoria from June 25th through the 27th.

Last month we approved the repair of overhead door #6. They needed to order two panels to paint and replace. When they came out to install they said the remaining panels on the door were now damaged and we need to replace all of them. Since we are replacing all the panels we would go with better cheaper lightweight panels. The panels that they painted will not need to be spares for our other rear door.

The Commissioners met last week and secured a date with I/O Solutions for the Lieutenants exam and the entry level exam. The Lieutenant written exam will be December 2nd and the entry level will be January 9th.

The new Collective Bargaining Agreement is on the agenda for approval. Everybody received a redline copy over a week ago and an updated redline copy Friday. We have worked with Shawn and the Union and their attorney to get this completed. Once approved and signed I will have bounded copies made and distribute to everybody.

The tentative budget is on the agenda. We put together a two column budget and appropriation for the first time. Shawn has been on us for the last couple years to use this format. He has reviewed the document and approves. The Finance Committee met and reviewed the document and made some minor changes and approves. Once we get the yearend numbers we will plug them in for the final budget in August.

We will start looking for a quote on repairing the roof on the addition; we hope to have it replaced by the end of the summer.

Motion by Trustee Martell and seconded by Trustee Jarosz to accept the Chief's Report for May 2015 as presented.

AYES: 7 NAY: 0

MOTION CARRIED

President Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Martell stated they had a meeting to review the budget and other items. They feel confident this is a solid budget.

Building and Equipment Committee- Chairman Szczurek stated there is nothing to report at this time.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Trustee Skyba stated they will work on the Rules and Regulations once the contract is signed.

Pension Fund- Trustee Martell stated there is nothing to report at this time.

Trustee Strempek thanked Trustee Szczurek for all his years on the board, how he was a calming voice and appreciated his years of service.

Trustee Szczurek thanked everyone for the experience and for being able to represent the best in the business.

Motion by Trustee Skyba and seconded by Trustee Strempek to adjourn sine die.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Szczurek; yes, Trustee Jarosz; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes .

AYES: 7 NAY: 0

MOTION CARRIED

Swearing in of Trustee Jerome Kolaski, Leonard Romano and Wayne Jarosz.

Recess at 7:39 pm

Returned from Recess at 7:43 pm

New Board Roll Call:

Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

Election of Officers:

Nominations for President of the Board of Trustees:

Motion by Trustee Lympelopulos and seconded by Trustee Romano to elect Trustee Martell as President of the Norwood Park Fire Protection District Board of Trustees for a two year term.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Lympelopulos; yes, Trustee Kolaski; yes,
Trustee Romano; yes, Trustee Strempek; yes,
Trustee Martell; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Nominations for Secretary of the Board of Trustees:

Motion by Trustee Martell and seconded by Trustee Kolaski to elect Trustee Skyba as Secretary of the Norwood Park Fire Protection District Board of Trustees for a two year term.

Roll Call: Trustee Kolaski; yes, Trustee Romano; yes,
Trustee Lympelopulos; yes, Trustee Strempek; yes,
Trustee Jarosz; yes, Trustee Martell; yes,
Trustee Skyba; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Nominations for Treasurer of the Board of Trustees:

Motion by Trustee Skyba and seconded by Trustee Jarosz to elect Trustee Romano as Treasurer of the Norwood Park Fire Protection District Board of Trustees for a two year term.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Martell; yes, Trustee Strempek; yes,

Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Lympelopulos to adopt and approve Resolution #15-2, a Resolution confirming and declaring the election of District President Robert Martell, Secretary Andrew Skyba and Treasurer Leonard Romano for the two year term, commencing June 9th, 2015.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Appointment of Committees:

Finance Committee

Trustee Romano- Chair
Trustee Martell
Trustee Strempek

Building & Equipment Committee

Trustee Lympelopulos- Chair
Trustee Kolaski
Trustee Jarosz

Policy Committee

Trustee Kolaski-Co- Chair
Trustee Skyba- Co-Chair
Trustee Lympelopulos

Information Technology

Trustee Strempek- Chair
Trustee Kolaski
Trustee Skyba

Strategic Planning

Trustee Martell- Chair
Trustee Romano
Trustee Jarosz

Human Capital

Trustee Skyba- Chair
Trustee Lympelopulos
Trustee Romano

Community Relations

Trustee Jarosz- Chair
Trustee Strempek
Trustee Martell

Motion by Trustee Strempek and seconded by Trustee Lymperopulos to approve the committee appointments as presented by the President.

Trustee Martell explained the committees and that there will be an ad hoc committee for the 75th anniversary celebration.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Lymperopulos; yes, Trustee Kolaski; yes,
Trustee Romano; yes, Trustee Strempek; yes,
Trustee Martell; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Jarosz to elect Trustee Romano and Trustee Martell as Pension Board members for a two year term.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Martell; yes, Trustee Strempek; yes,
Trustee Romano; yes, Trustee Lymperopulos; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Old Business:

None.

New Business:

Motion by Trustee Romano and Trustee Strempek to adopt and approve Ordinance #15-1, the Norwood Park Fire Protection District Tentative Budget and Appropriation for fiscal year 2015-2016.

Roll Call: Trustee Romano; yes, Trustee Strempek; yes,
Trustee Martell; yes, Trustee Kolaski; yes,

Trustee Lympelopulos; yes, Trustee Jarosz; yes,

Trustee Skyba; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Jarosz to approve Resolution #15-3, A Resolution for payments of Prevailing wages for the Norwood Park Fire Protection District, Cook County, Illinois.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,

Trustee Martell; yes, Trustee Strempek; yes,

Trustee Lympelopulos; yes, Trustee Kolaski; yes,

Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Romano and seconded by Trustee Martell to accept the Audit proposal from Knutte and Associates for fiscal year ending June 30, 2015 at a total cost of \$11,250 (\$7,750 for the District Audit and \$3,500 for the Pension Fund Audit), for fiscal year ending June 30, 2016 at a total cost of \$11,500 (\$8,000 for the District Audit and \$3,500 for the Pension Fund Audit), for fiscal year ending June 30, 2017 at a total cost of \$11,750 (\$8,250 for the District Audit and \$3,500 for the Pension Fund Audit).

Trustee Martell stated the District has been and will continue to pay for the pension's audit. It is an expense that goes towards the contributions we pay.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Jarosz; yes, Trustee Strempek; yes,

Trustee Romano; yes, Trustee Lympelopulos; yes,

Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Strempek and seconded by Trustee Skyba to approve the transfer of the following:

\$36,000 from Corporate Payroll-Salaries and move to Corporate Administrative Salaries.

\$24,000 from Ambulance Payroll- Salaries and move to Ambulance Administrative Salaries.

\$18,000 from Corporate Group Medical/Dental and move to Corporate Payroll- Overtime.

\$12,000 from Ambulance Group Medical/Dental and move to Ambulance Payroll- Overtime.

\$10,000 from Ambulance Payroll-Paramedic Services of Illinois and move to Ambulance Training and Meeting.

Trustee Martell explained that certain line items were going to be over on the appropriations, we are able to transfer 10% from another line item to cover that.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Strempek; yes, Trustee Martell; yes,
Trustee Lymperopulos; yes, Trustee Kolaski; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Romano to go into Closed Session to discuss Collective negotiating matters between the public body and its employees (5 ILCS 120/2(c)(2)), The appointment, employment, compensation, discipline, performance, or dismissal of specific employee (5 ILCS 120/2(c)(1)).

Roll Call: Trustee Skyba; yes, Trustee Romano; yes,
Trustee Martell; yes, Trustee Jarosz; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 8:10 PM

Returned from Closed Session at 9:22 PM. No votes taken. All Trustees present.

Motion by Trustee Martell and seconded by Trustee Skyba to approve the contract with the Norwood Park Firemen's Association from July 1, 2015 through June 30, 2018.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Jarosz to approve the contract for Chief Kevin Stenson from July 1, 2015 through June 30, 2017.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Strempek to approve Resolution #15-4, as amended in Closed Session, A Resolution Relating to the terms of employment for the position of Administrative Assistant to the Chief of the Norwood Park Fire Protection District.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Lympelopulos; yes,
Trustee Kolaski; yes, Trustee Strempek; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion was made by Trustee Skyba and seconded by Trustee Kolaski to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 9:26 P.M.

Andy Skyba
Secretary

Robert Martell
President