

**MINUTES OF THE RESCHEDULED REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 15th day of October, 2015 at 7:01 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Strempek; yes,

 Trustee Lyemperopulos; absent, Trustee Romano; yes,

 Trustee Kolaski; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Kolaski and seconded by Trustee Romano to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Swearing in of Fire Commissioner Andrew Cichon.

A motion was made by Trustee Strempek and seconded by Trustee Jarosz to approve the payment of all current disbursements in the amount of \$439,070.31.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,

 Trustee Lyemperopulos; absent, Trustee Kolaski; yes,

 Trustee Romano; yes, Trustee Strempek; yes,

 Trustee Martell; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to approve the minutes of the Regular Session meeting held on September 14th, 2015.

Roll Call: Trustee Kolaski; yes, Trustee Romano; yes,
Trustee Lyemperopulos; absent, Trustee Strempek; yes,
Trustee Jarosz; yes, Trustee Martell; yes,
Trustee Skyba; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to approve the minutes of the Special meeting held on September 30th, 2015.

Roll Call: Trustee Kolaski; yes, Trustee Romano; yes,
Trustee Lyemperopulos; absent, Trustee Strempek; yes,
Trustee Jarosz; yes, Trustee Martell; yes,
Trustee Skyba; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Trustee Lyemperopulos arrived at 7:11 pm

Motion by Trustee Skyba and seconded by Trustee Kolaski to approve the minutes of the Closed Session meeting held on September 14th, 2015.

Roll Call: Trustee Kolaski; yes, Trustee Strempek; yes,
Trustee Martell; yes, Trustee Romano; yes,
Trustee Lyemperopulos; absent, Trustee Skyba; yes,
Trustee Jarosz; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Romano and seconded by Trustee Jarosz to approve the minutes of the Closed Session meeting held on September 30th, 2015.

Roll Call: Trustee Kolaski; abstain, Trustee Strempek; yes,
Trustee Martell; yes, Trustee Romano; yes,
Trustee Lympelopulos; abstain, Trustee Skyba; yes,
Trustee Jarosz; yes.

AYES: 5 ABSTAIN: 2 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
August 31th, 2015

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$4,920.37
Plaza Bank money market #4303498 (0.295%)	1,121,502.65
Plaza Bank ambulance billing money market #4304492 (0.295%)	814,607.63
Plaza Bank-Medical #1003102	<u>1,739.91</u>
Total checking and money market accounts	<u>1,942,770.56</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 03/02/16)	629,080.25
Belmont Bank and Trust (1.00% 08/23/16)	548,766.72
Belmont Bank (1.00% 08/05/16)	126,332.91
Plaza Bank (0.65% 03/18/16)	427,062.69
Belmont Bank (1.00% 08/21/16)	524,644.58
Belmont Bank (.996% 07/19/16)	<u>370,674.72</u>

Total certificates of deposit	<u>2,626,561.87</u>
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Total checking, money market and certificates of deposit	<u>\$ 4,569,332.43</u>
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Motion by Trustee Martell seconded by Trustee Strempek to approve the Treasurer’s report as presented from the Financial Statement for September 2015.

Trustee Romano stated that we have received the bulk of our tax money, we now see a decline in our revenues, but still remain close to our \$400,000 a month expenses.

Trustee Martell asked the chief if he has seen an increase in monthly disbursements compared to last year. Chief stated that certain months there are increased amounts due to special payouts, but otherwise we are around 410,000 which is up from last year.

Trustee Martell asked when we can expect to see a draft of the audit. Chief stated they were waiting for the completion of Lauterbach’s report. Will follow up and see when we can expect it.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Lympelopulos; yes, Trustee Kolaski; yes,
Trustee Romano; yes, Trustee Strempek; yes,
Trustee Martell; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

After meeting with the Human Capital committee I proceeded to start the process of hiring a new candidate. The next four candidates on the list were already hired on other departments and declined the position. The number 6 candidate who we really wanted has worked here for the past three years and left two months ago to work for the Evanston Fire Dept. He would love to be hired here and asked us to proceed with the process. He is an excellent employee and will fit right in the rotation with minimal training. We have completed his background check and he is scheduled for his psyche and poly. After those results come in he will be scheduled for his medical physical. We would be looking at a start date of 12/1/15 or 1/1/16

I have reached out to other departments for a more in depth physical. I have found that some depts. use Elmhurst hospital because they add a lifting evaluation with a physical therapist along with the

NFPA physical. They will also do the drug screens and the cardiac stress test. I would like to give them a try and their cost is around 7 to 8 hundred which is cheaper than we paid last time.

Next month's meeting on November 9th we will have the promotion of Jeff Peistrup to Lieutenant. This is a recommendation of the Human Capital committee. I will order a cake and we will probably have some of Jeff's family and friends attending.

I have contacted the attorney that Shawn Flaherty recommended to handle the Nagrocki accident from 2010. He is dealing with Shawn's office getting all the information he needs.

Changing the time of meetings has become an issue. We can't do the first week of the month because we will not have the information for the financial report. We can do the fourth week but we will be approving the bills late. We can't do Tuesday, Wednesday or Thursday because Jerry can't make it. Shawn said if we only need him once or twice a year he will try and make it or send another attorney if we leave it as is.

I have contacted 4 different roof consultants. They all said they would get the quote out the same day. I only received two bids back so far, one from RCI with a quote of \$6,600 but no inspections, which they quote at \$1,100 each. The other STI for \$9,200 but includes all inspections. I will keep trying.

We received the I-pads we purchased. The FPB has one day of training with Rich Busser and they have started using it in the field. Rich is currently putting the maintenance sheets on the I-pads so we can go paperless. Would this be something we could do in the future for our board meetings?

Discussion about meetings becoming paperless. Trustee Martell states that he would like to have a flat screen to view what the Trustees are looking at.

An employee has now been cut off of workers Comp. They say he has reached maximum medical improvement. He will be drawing his salary from his vacation, personal days and sick time. He has \$52,000 which would carry him for 13.5 paychecks or until his disability hearing is settled.

I would like to thank everybody that came and helped at the open house. We all made it out with 10 fingers. We had a great crowd; the cool weather didn't stop anyone.

The Christmas party will be December 5th, 2015.

Discussion on the flu shots- we still have about 50 shots and will be administering them again on October 27th with a nurse from Resurrection. We will display it on our marquee.

Motion by Trustee Skyba and seconded by Trustee Martell to accept the Chief's Report for September 2015 as presented.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Lymperopulos to go into Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee (5 ILCS 120/2(c)(1) and Litigation (5 ILCS 120/2(c)(11)).

Roll Call: Trustee Kolaski; yes, Trustee Martell; yes,
Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 7:29 pm

Return to open session at 9:11 pm. No votes taken. No decisions made.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes, Chief Stenson; yes.

President Report:

Trustee Martell stated there is nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Romano stated there is nothing to report at this time.

Building and Equipment Committee- Chairman Lymperopulos stated we are in the process of getting a consultant for the roof project.

Information Technology Committee - Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Trustee Skyba stated we will have the Rules and Regulations ready for the November meeting. The redline version will be sent out to all board members.

Strategic Planning Committee- Trustee Martell stated they will meet and report at the November meeting.

Human Capital Committee-Trustee Skyba stated they met and will recommend hiring a firefighter and promoting a lieutenant.

Community Relations Committee- Trustee Jarosz stated they met but there is nothing to report at this time.

Pension Fund-Trustee Romano stated there is a meeting on October 29th, 2015.

Old Business:

None.

New Business:

Motion to approve the one year Customer Service Agreement with Call One Incorporated for telecommunication.

No motion by Trustees- motion failed.

Need to have dates of service added.

Discussion on issues with repeaters and circuits. Discussion.

Motion by Trustee Romano and seconded by Trustee Strempek to approve the renewal from Blue Cross Blue Shield health insurance PPO policy RPPC3426, effective December 1, 2015 through November 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Strempek; yes,

 Trustee Lymperopulos; yes, Trustee Romano; yes,

 Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion to hire a roofing consultant for the entire roof repair was tabled.

Motion by Trustee Lympelopulos and seconded by Trustee Martell to ratify the vote to approve the hiring of Attorney Peter King in place of our regular counsel to represent Alan Nagrocki in the 2010 auto accident case.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Trustee Romano stated that his daughter who is an event planner has volunteered her services for the 75th Anniversary.

Motion was made by Trustee Jarosz and seconded by Trustee Strempek to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 9:26 P.M.

Andy Skyba
Secretary

Robert Martell
President