

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 24<sup>th</sup> day of February, 2016 at 7:30 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; yes, Trustee Martell; yes,  
  
                                  Trustee Jarosz; yes, Trustee Strempek; yes,  
  
                                  Trustee Lympelopulos; absent, Trustee Romano; yes,  
  
                                  Trustee Kolaski; absent, Deputy Chief Johnson; yes.

The pledge was said at the start of the meeting.

**COMMUNICATION WITH AUDIENCE (Public Participation)**

A motion was made by Trustee Romano and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 5 NAY: 0

MOTION CARRIED

**Chiefs Report:**

Everyone is aware that we are in the middle of the audit and all the meeting we have had. Tomorrow we have a Community Relation meeting at 7:30pm. Everything so far this month has been going smooth, minus the Finance Committee.

We had a fatal accident on Lawrence which was a hit and run. Today a detective from Norridge asked to retrieve video from our cameras in hopes to see the vehicle.

Motion by Trustee Martell and seconded by Trustee Strempek to accept the Chief's Report for February 1<sup>st</sup>-24<sup>th</sup>, 2016 as presented by the Deputy Chief.

AYES: 5 NAY: 0

MOTION CARRIED

**President Report:**

Trustee Martell stated a lot is going on and many committee meetings, he is proud of the board and the Deputy Chief has done work above and beyond the norm as has Cyndi. We are working to make things better for the District.

**Committee Reports:**

Finance Committee- Trustee Romano stated they have been working on the audit a lot, having to hold multiple meetings. One of the major issues was due to getting the financial statements so late from the accounting firm. The auditors had to do their work and were in a time crunch. The MD&A is our document and needed changes. Discussion. The depreciation schedule was incorrect and there were corrections needed to be made. GASB 67 & 68 ended up being delayed by Lauterbach.

Trustee Martell stated there are things that are going to have to change. We will be changing where we have our actuary done. Right now all our eggs are in one basket and we have Lauterbach doing both payroll and bookkeeping, so we will be looking to take payroll somewhere else and then we can use the Human Resources component of payroll. We are working to make it better and it will be better for next year.

The Paramedic contract bids will be reviewed by the Finance Committee. Discussion of the bids received and what the next steps are due to the large discrepancy in price. The spreadsheet prepared by Deputy Chief Johnson and Cyndi was forwarded to the attorney and he will review and build on that. Discussion.

Trustee Martell would like to call Larry Robins from PSI to tell him that the Board needs more time and will not be ready by March to vote on this, the District would like to continue the contract on a month to month basis until it is decided. Trustee Romano stated that we will review and make a recommendation to the board and see where we go from there. Trustee Jarosz stated that we have to be responsible to the taxpayers.

Trustee Martell stated that Trustee Kolaski, who was unable to be at this meeting due to work, would like to have a class put together like we did a few years ago to review the finance reporting and other financial material. Discussion.

Trustee Skyba asked if the Trustees changing the report could put the liability on the District. Trustee Martell explained that the financials are the Districts and the buck stops here. The outsourced firms are

there to say that the work is performed by certain standards, but the District owns the reports.  
Discussion.

Building and Equipment Committee- Deputy Chief is working on the sign and other items. The electric panel work should start next week. Trustee Martell would like to have the inspectors do a walkthrough of our building and create a punch list and have the electrician correct everything.

Information Technology Committee - Chairman Strempek has nothing to report at this time.

Policy Committee- Trustee Skyba stated that they are waiting for the Union to return with their changes from their attorney.

Strategic Planning Committee- Trustee Martell has nothing to report at this time.

Human Capital Committee-Trustee Skyba stated he wants to meet with Trustee Martell to get some guidelines.

Community Relations Committee- Deputy Chief stated there is a meeting tomorrow at 7:30pm. Trustee Jarosz stated we should have more information by then. Discussion.

Pension Fund-Trustee Martell asked for an update with the Nagrocki disability case. Deputy Chief stated that he was subpoenaed on Saturday and retrieved all the records and mailed them out.  
Discussion.

**Old Business:**

None.

**New Business:**

Motion by Trustee Martell and seconded by Trustee Romano to accept the audit for the 2015 fiscal year as presented by Knutte & Associates.

Trustee Romano states that we are doing what we should be doing per our auditors and following appropriate standards. Discussion on the financials and liabilities. For the year we are \$(257,129) in the red not including depreciation.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Strempek; yes, Trustee Romano; yes,  
Trustee Lympelopulos; absent, Trustee Jarosz; yes,  
Trustee Kolaski; absent.

AYES: 5 NAY: 0

MOTION CARRIED

Motion was made by Trustee Jarosz and seconded by Trustee Strempek to adjourn the meeting.

AYES: 5 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:33 P.M.

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Andy Skyba  
Secretary

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Robert Martell  
President