

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 11th day of July, 2016 at 7:30 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Jarosz; absent, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Trustee Romano; yes,

 Trustee Kolaski; yes, Chief Stenson; yes.

Motion by Trustee Romano and seconded by Trustee Kolaski to appoint Trustee Strempek as Acting Secretary .

Roll Call: Trustee Martell; yes, Trustee Skyba; absent,

 Trustee Jarosz; absent, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Trustee Romano; yes,

 Trustee Kolaski; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

Swearing in of Firefighter Christensen

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Strempek and seconded by Trustee Lympelopulos to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all, have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Kolaski to approve the payment of all current disbursements in the amount of \$447,483.10.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Kolaski; yes,
Trustee Romano; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Lympelopulos to approve the minutes of the Regular Session meeting held on June 13th, 2016.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Strempek to approve the Closed Session meeting held on June 13th, 2016.

Roll Call: Trustee Kolaski; yes, Trustee Jarosz; absent,
Trustee Skyba; absent, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Romano; yes,
Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Strempek to allow Trustee Skyba to attend by audio conference at 7:47.

Roll Call: Trustee Jarosz; absent, Trustee Romano; yes
Trustee Martell; yes, Trustee Strempek; yes,
Trustee Kolaski; yes, Trustee Lympelopulos; yes,
Trustee Skyba; yes.

AYES: 5 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
June 30th, 2016

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	7,661.09
Plaza Bank money market #4303498 (0.295%)	453,478.71
Plaza Bank ambulance billing money market #4304492 (0.295%)	461,660.79
Plaza Bank-Medical #1003102	<u>474.63</u>
Total checking and money market accounts	<u>\$923,275.22</u>

Certificates of deposit (interest rate and maturity):

Byline Bank (1.00%, 03/02/17)	632,684.73
Belmont Bank and Trust (1.00% 08/23/16)	552,879.99
Belmont Bank (1.00% 08/05/16)	127,279.83
Byline Bank (1.00% 03/17/17)	429,509.66
Belmont Bank (1.00% 08/21/16)	528,577.04
Belmont Bank (.996% 07/19/16)	<u>373,463.27</u>

Total certificates of deposit 2,644,394.52

Total checking, money market and certificates of deposit \$ 3,567,669.74

Treasurer Romano discussed cashing in a CD that is due on August 23rd to pay for the roof. Treasurer Romano reported on disbursements that included the new monument and he commented on year end numbers showing a \$120,000 deficit on the year not including depreciation. Chief reported that cash on hand was down \$80,000 from last year's fiscal end.

Motion by Trustee Martell seconded by Trustee Romano to approve the Treasurer's report as presented from the Financial Statement for June 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Strempek; yes,
Trustee Romani; yes, Trustee Lympelopulos; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

As you can see the construction on the foundation began on Friday. The footing was poured for the monument and the wall will be poured later this week. In a couple of weeks, the monument will be installed and we will tarp it until the unveiling on August 27th. After it is installed they will start on the stamped concrete for the rest of the front lawn. We are trying to salvage the sprinkler system so it still does the parkway and the area between the sidewalk and the building. There is an area with two control boxes that will have to be left alone. We can make it decorative with flower boxes.

We have had some computer issues this past month. Our network computer crashed that stores all the Firehouse reporting. The computer was not able to be repaired. We had this backed up with Carbonite but when it came time to transfer all the data we found that Carbonite did not back up our system for the last 4 months. I have been arguing with them and they told me the only thing I can do is not renew them when the year is up. Rich Busser sent the hard drive in to a place in California and they were able to retrieve 99% of the data for \$300. We are still piecing everything together. The best thing we could do so this doesn't happen again is to change over to the Firehouse cloud system. This purchase is on the agenda and highly recommended. We usually pay \$1,155/year and it will go up to \$2,099 for the cloud.

The approval of the roof contract is on the agenda. STI recommended R.E. Burke roofing the lowest responsible bid for the job. I contacted them after the recommendation and they said they would begin the job after they are done with their school work in late August. I asked them if they could wait until our anniversary on August 27th to begin, they said they could do that.

The new industrial dryer is on the agenda, I sent everybody the three quotes we received. All three quotes were for a 35lb dryer. I was told from the salesman that they were all the same unit. After approval they would order it and it would be a two to three-week turnaround.

The dental renewal is on the agenda, everybody received the spreadsheet with the quotes. Guardian who we currently have has a 7% increase. Our agent said they had a 10% increase but he was able to get them down to 7%. There are other quotes but not exactly the same benefits. We were going to discuss this at the finance committee meeting last week but it was canceled. Discussion on the difference in benefits and cost of the different policies.

For the 75th Anniversary we have badges for the current Trustees, Commissioners, Mayors and Township Supervisor. We can display them in the silicone stand which looks very good. This is about \$55 per badge with the engraving or we can put them on a plaque which is cheaper or just hand them the badge. The silicone can be solid Red or clear with a red bottom.

We were originally going to try and do seal coating and painting the overhead doors before the anniversary but seeing that the roof will be done right after the anniversary we should wait so things don't get damaged. Discussion on protecting the monument during the roof replacement.

I received a letter from an attorney today representing Rich Appelhans with respect to an old Workers Compensation claim that he is filing for an adjustment of claim.

Chief reported on the updated donations for the 75th anniversary.

Chief reported on consolidated dispatch. Norridge, Schiller Park and Harwood Heights have agreed to form a group for a dispatch center. They do not have a price for us yet to join in as a client. The consultants have filed a plan for the group including us that was due by 7-1-16.

Motion by Trustee Martell and seconded by Trustee Romano to accept the Chiefs report for July 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Strempek; yes,
Trustee Romani; yes, Trustee Lympelopulos; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

President Report: Nothing to report.

Committee Reports:

Finance Committee: would like to schedule a meeting on the 21st at 7pm. All committee members agreed.

Building and Equipment Committee-: Nothing to report

Information Technology Committee - Nothing to report

Policy Committee- Thanks to Cyndi for all the hard work in getting the updated rules and regulations passed. Trustee Skyba would like to get polos for the 75th anniversary.

Strategic Planning Committee- Nothing to report

Human Capital Committee-Nothing to report

Community Relations Committee- Would like to schedule one more meeting before the 75th.

Pension Fund- The meeting later this month has been moved to August 9th.

Old Business:

None.

New Business:

Motion by Strempek and seconded by Lymperopulos to accept the lowest responsible bid for the roof replacement project per the recommendation of STI from R. E. Burke Roofing at a cost of \$344,900.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Strempek; yes,
Trustee Lymperopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Martell to purchase an industrial 35lb dryer, including delivery and installation from Midwest Laundries at a cost of \$3,160.00

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Strempek; yes,

Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Romano to approve the OPEB actuary from Menard Consultants Inc. at a cost of \$1,500

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Jarosz; absent,
Trustee Romano; yes, Trustee Lympelopulos; yes,
Trustee Kolaski; yes.

Discussion on OPEB benefits.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Romano to approve Tim Sharpe to complete the Pension Actuary and GASB 67/68 at a cost of \$2,500. The Pension fund will reimburse the District for 50% of the cost.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Lympelopulos; yes,
Trustee Romano; yes, Trustee Strempek; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Kolaski to approve the dental insurance renewal with Met Life PPO from August 1, 2016 through July 31, 2017.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Strempek; yes, Trustee Kolaski; yes,
Trustee Romano; yes, Trustee Lympelopulos; yes,
Trustee Jarosz; absent.

Discussion on the difference in benefits and cost of policy between different quotes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Romano to approve the contract for cloud based services with Firehouse Software, A Xerox Government Systems, for five years of services starting 08-01-16 through 07-31-2021 at a cost of \$2,099 per year.

Roll Call: Trustee Lympelopulos; yes, Trustee Martell; yes,
Trustee Kolaski; yes, Trustee Romano; yes,
Trustee Strempek; yes, Trustee Jarosz; absent,
Trustee Skyba; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Strempek to approve the PSEBA benefit with Bradley Virgils dated September 1, 2015.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Lymperopulos to approve the agreement with John Tomzik for non-PSEBA insurance benefits dated December 11, 2015

Roll Call: Trustee Martell; yes, Trustee Skyba; yes,
Trustee Strempek; yes, Trustee Jarosz; absent,
Trustee Kolaski; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Strempek and seconded by Trustee Kolaski to go into Closed Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee (5 ILCS 120/2(c)(1) and Litigation (5 ILCS 120/2(c)(11)).

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Strempek; yes,
Trustee Lymperopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Went into Closed Session at 8:56 pm

Return to open session at 9:30. No votes taken.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; absent, Trustee Strempek; yes,
Trustee Lymperopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes, Chief Stenson; yes.

Motion was made by Trustee Lympelopulos and seconded by Trustee Romano to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 9:31 P.M.

Douglass Strempek
Acting Secretary

Robert Martell
President