

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8th day of August, 2016 at 7:34 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; absent, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Trustee Romano; yes,

 Trustee Kolaski; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

PUBLIC HEARING

Hearing opened to the public

Motion by Trustee Kolaski and seconded by Trustee Jarosz to adjourn the Public Hearing and resume the Regular Meeting.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Trustee Kolaski; yes,

 Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Kolaski to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all,

have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

School District 80 Superintendent Dr. Paul O'Malley gave a 70-minute presentation regarding Giles and Leigh Schools and the referendum the Board of Education will have on the ballot in November.

Motion by Trustee Skyba and seconded by Trustee Strempek to approve the payment of all current disbursements in the amount of \$413,959.66.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Kolaski; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Lympelopulos to approve the minutes of the Regular Session meeting held on July 11th, 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; abstain, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Romano and seconded by Trustee Strempek to approve the Closed Session meeting held on July 11th, 2016.

Roll Call: Trustee Kolaski; yes, Trustee Jarosz; abstain,
Trustee Skyba; abstain, Trustee Martell; yes,

Trustee Strempek; yes, Trustee Romano; yes,

Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
July 31st, 2016

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	7,522.09
Plaza Bank money market #4303498 (0.295%)	743,926.68
Plaza Bank ambulance billing money market #4304492 (0.295%)	523,586.17
Plaza Bank-Medical #1003102	<u>755.24</u>
Total checking and money market accounts	<u>\$1,275,790.18</u>

Certificates of deposit (interest rate and maturity):

Byline Bank (1.00%, 03/02/17)	632,684.73
Belmont Bank and Trust (1.00% 08/23/16)	552,879.99
Belmont Bank (1.00% 08/05/16)	127,279.83
Byline Bank (1.00% 03/17/17)	429,509.66
Belmont Bank (1.00% 08/21/16)	528,577.04
Belmont Bank (1.00% 07/19/18)	<u>374,390.65</u>
Total certificates of deposit	<u>2,645,321.90</u>

Total checking, money market and certificates of deposit \$ 3,921,112.08

Motion by Trustee Skyba seconded by Trustee Martell to approve the Treasurer's report as presented from the Financial Statement for July 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Romani; yes, Trustee Lympelopulos; yes,
Trustee Kolaski; yes.

Treasurer Romano discussed the CD that just renewed at 1%

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

Update on the 75th anniversary- The monument is going in on Friday and we will start the stamped concrete shortly after. The lighting will be installed around the same time, Trustee Strempek received the quote today for \$1,400. This is made for the light pole that is out front. We have two concrete benches being made (on the agenda) and we purchased two big flower pots. Everything is coming together. The barbeque is up to 140 people so we are going to have to raise the number with Smoques Barbeque. The responses for Biaggio's dinner is starting to pick up, we are now at 47. We will have to email and make some calls after the response date on August 12th. We have currently collected \$48,000 including \$15,000 from an anonymous donor. Our expenses are currently at around \$51,000. We have the stamped concrete and the benches coming out of Building additions and improvements.

We will be putting a temporary donor list together and will have it displayed for the unveiling. After we are done taking donations we will put out a permanent plaque.

The industrial dryer that we purchased will be installed at the end of this week.

I am waiting on a schedule for the roof. I was told they ordered the material and they will get back to me with a schedule. I did request again to have the start date after the 75th anniversary.

I have the purchase of 52 lengths of hose on the agenda. The committee did their research and tried out a few different types of hose. I sent a spreadsheet with three quotes and the hose they liked the best was the lowest bid.

I have the agreement with Gary Beer on the agenda; I received it in the mail today. He was very concerned that the other disabled member would be able to bargain for a better package. I, along with Trustee Lyemperopulos assured him that the board would not be bargaining with him.

We sent out four RFP's for our accounting and maybe payroll. Shawn gave us a couple and Cyndi got a couple from the Administrative Assistants. We have one quote back and two other firms had called gathering a lot of information. There was one other company that never responded. They have until the 12th to present a bid. Lauterbach is aware that we are going out for bid. If none of these companies do payroll we will have to reach out to payroll companies for a quote.

We mentioned a training program we had viewed at FDIC a few months ago. A lot of departments are going to this program. Dan has done a lot of research and attended some webinars. I would like him to explain the program and the cost.

Deputy Chief Johnson gave a detailed explanation on Target Solutions and some of the things that can be done as well as options for contracts.

Motion by Trustee Skyba and seconded by Trustee Kolaski to accept the Chiefs report for July 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Romani; yes, Trustee Lymperopulos; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

President Report: Nothing to report.

Committee Reports:

Finance Committee: Trustee Romano stated there was a Finance Committee meeting. They will be meeting the last week of August to review the budget, waiting for the final pension fund numbers. The office staff sent out an RFP for Accounting and Payroll and will review that information at the meeting. Discussion on self- insured portion of health insurance.

Building and Equipment Committee- Trustee Lymperopulos stated that the roof project is proceeding.

Information Technology Committee – Trustee Strempek stated there is nothing to report.

Policy Committee-Trustee Skyba stated there is nothing to report

Strategic Planning Committee- Trustee Martell stated there is nothing to report, they will pick up in September.

Human Capital Committee-Trustee Skyba stated there is nothing to report but will meet after the 75th.

Community Relations Committee- Trustee Jarosz stated that the Chief gave an update.

Pension Fund- Trustee Romano stated there is a meeting tomorrow at 7pm.

Old Business:

None.

New Business:

Motion by Trustee Lympelopulos and seconded by Trustee Martell to approve the purchase of 52 lengths of 2 ½ inch hose from Mercedes Textiles Limited at a cost of \$12,038.00 which includes shipping.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Kolaski to approve the purchase of 2- six foot graphite black benches with radius top and rounded legs at a cost of \$1,140.00 from Doty & Sons Concrete Products, Inc.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Romano and seconded by Trustee Jarosz to authorize the use of \$30,000.00 of donated funds for the 75th anniversary celebration.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Strempek; yes, Trustee Jarosz; yes,
Trustee Romano; yes, Trustee Lympelopulos; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Martell to approve the agreement with Gary Beer concerning retirement health insurance benefits dated September 1, 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes, Trustee Strempek; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Strempek to offer an agreement to Tim Dawidiuk with the same health insurance benefits as the other non-PSEBA disabled firefighters. The proposed charges begin September 1, 2016.

Discussion on options for the Board. Trustee Martell stated they have options if he refuses this agreement, the Board can have him payback from 2006 with interest and attorney fees. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Kolaski; yes,
Trustee Romano; yes, Trustee Lympelopulos; yes,
Trustee Jarosz; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion to go into Closed Session was tabled.

Motion was made by Trustee Jarosz and seconded by Trustee Lymperopulos to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 9:40 P.M.

Andrew Skyba
Secretary

Robert Martell
President