

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 12th day of February, 2008 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; absent,

 Trustee Hadfield; yes, Trustee Sulimowski; yes,

 Trustee Gelsomino; yes, Trustee Szczurek; yes

 Trustee Chmura; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

Motion by Trustee Szczurek and seconded by Trustee Chmura to approve the agenda for February 12th, 2008 meeting.

AYES: 5 NAY: 0

MOTION CARRIED

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Gelsomino and seconded by Trustee Chmura to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Gelsomino and seconded by Trustee Chmura to approve the payment of all current bills.

Roll Call: Trustee Skyba; absent, Trustee Martell; absent,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Gelsomino and seconded by Trustee Chmura to approve the minutes of the Regular meeting held on January 8th, 2008.

Roll Call: Trustee Skyba; absent, Trustee Martell; absent,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Treasurer's report suspended until the arrival of the Treasurer.

Chiefs Report:

All Trustees received a copy of the alarm report. A report for the total calls for the year.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Trustee Martell arrived at 7:07pm.

Everyone received a copy of the comic book. Stanley Koy did a great job.

Discussion. Trustee Sulimowski requested that something be given to Stanley Koy for recognition in doing a great job on this comic book project.

12 lead defibrillators and the C-PAP have saved 3 lives last month. There were 2 cardiac alerts with positive outcomes. Trustee Hadfield and Trustee Martell would like to know if a newspaper article can be put together so that the people know about the great things the department is doing.

Everyone received the renewal for the dental policy. It went up 11% but our broker was able to have it reduced to 6%. They recommend staying with Guardian.

Sick time buyback is on the agenda for 3 people, Trustee Martell reviewed and approved the payouts.

We are looking at Paychex for our new payroll company. There are many benefits with this company and we will also save money. Discussion.

The snow plow is on the agenda for Squad #110.

The lockers are installed and they look great. The men are very thankful. Discussion.

We receive a grant every year from Illinois public Risk Fund. The grant is \$9,600 this year to be used for Firefighter safety. We must complete the paperwork by the middle of March explaining the purchase toward Firefighter safety and have it approved before releasing the funds. The personnel trainer would like additional equipment, and IPRF feels that exercise equipment is in line with fire safety which is what is needed for the grant.

Discussion.

We would like to purchase with the remainder of the grant an additional quad meter for the engine.

Discussion.

There is an additional grant for 911, of \$2,046.84 that needs to be used for communication. Discussion. Checking into different options.

February 21st is the Senior Forum that the Fire Protection District is having.

Chief Stenson researched and the Trustees can be in the Deferred Compensation plan. Additional information will be sent. Discussion.

A motion was made by Trustee Gelsomino and seconded by Trustee Chmura to accept the Chiefs report as presented for January 2008.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

Trustee Sulimowski stated that the Senior Assistance Center will be holding a forum on February 21st at 10am for the Fire Department, all are welcome.

Correspondence:

Received a card thanking the Gold shift Paramedics and Firefighters for taking care of him when he had a heart attack.

Letter from Norridge Police Department thanking Lt. Dan Johnson for speaking at the senior citizen community meeting.

Letter from Leyden Fire Protection District thanking Norwood Park for the donation of fire prevention material (comic books).

Letter from Northlake Fire Protection District thanking Norwood Park for its help on their 3rd alarm structure fire.

Letter from the Gialo family thanking everyone that donated to the Holiday Drive for the Needy.

Discussion on correspondence being added to the web site.

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
January 31, 2008

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.245%)	\$ 6,517
Plaza Bank money market (1.899%)	1,035,290
Plaza Bank	<u>10,573</u>

Total checking and money market accounts 1,052,380

Certificates of deposit (interest rate and maturity):

1 st Chicago Bank (5.25% 03/07/08)	452,348
Plaza Bank (4.66% 01/17/09)	110,732

Plaza Bank (5.25% 06/23/08)	1,405,621
Midwest Bank (5.35% 05/10/08)	422,059
Parkway Bank and Trust (5.00% 08/07/08)	<u>316,449</u>
Total certificates of deposit	<u>2,707,209</u>
Total checking, money market and certificates of deposit	<u>\$3,759,589</u>

During January we had a CD renewed at Plaza and also moved a CD that matured from Midwest to Parkway Bank. Trustee Martell talked to Jeanne Hawkette regarding the Money Market rate and that is the best that they can do. Trustee Martell checked around for Money Market rates in the area. Discussion.

Question regarding the reconciliation of the checking account performed by Accountant Paul Smit and the new measures he will be taking. Discussion.

Motion by Trustee Gelsomino, Seconded by Trustee Chmura to approve the Treasurer's report as presented from the Financial Statement for January 2008.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Committee Reports:

Finance Committee- Chairman Trustee Chmura asked if Trustee Martell talked to Crowe Chizek and if they have a quote for the upcoming audit. Trustee Martell stated they are putting together a proposal. Discussion.

Building and Equipment Committee- Chairman Trustee Hadfield stated it was handled by the chief. Chief asked if the Board would like him to move forward with ordering the workout equipment. It was decided to wait until the funds are received prior to ordering.

Technology and PR Media Committee- Chairman Trustee Sulimowski stated the web site is looking great. Good recommendation to have the letters put on the web site. Reminder for the Senior forum on the 21st of February.

Policy Committee- Chairman Trustee Gelsomino stated there is nothing to report.

Pension Fund- Trustee Martell stated there was a pension meeting on the 18th of January. They are talking to 3 different vendors checking what their portfolios offer. Discussion. Elections will be held at the next Pension meeting.

Old Business:

Trustee Sulimowski stated that the newest Trustee elect did not receive a Trustee badge. Trustee Sulimowski presented Trustee Chmura with his badge.

New Business:

Motion by Trustee Gelsomino and seconded by Trustee Chmura to approve the payout of sick time buyback to the following:

Claude Erlewein- 144 hours \$3,603.60

Steve Henmueller- 48 hours \$1,210.56

Leigh Unger- 72 hours \$1,766.16

Total sick time buyback- \$6,580.32

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell, seconded by Trustee Hadfield to purchase a Boss snow plow from Zimmerman welding for squad #110 at a cost not to exceed \$4,400.00.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Hadfield, seconded by Trustee Szczurek to approve changing payroll companies from Ceridian to Paychex effective March 1st, 2008.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion to approve the payout of \$35,050.00 to the Pension Fund due from the Governmental Fund as shown in the June 30, 2007 audit.

Discussion.

Trustee Chmura stated that after this is paid, nothing will be owed to the Pension fund due to the Pension fund receiving their own tax levy money.

Motion by Trustee Martell and seconded by Trustee Szczurek to table the motion.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0

MOTION TABLED

Motion was made by Trustee Gelsomino and seconded by Trustee Chmura to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:15 P.M.

Paul Szczurek
Secretary

Dominic Sulimowski
President